

A large, stylized fish logo in shades of green and white, positioned on the left side of the page. The fish is facing right and has a circular eye. The logo is partially obscured by a white rectangular box.

Regular Meeting

**December 20, 2017**

CHEMEKETA COMMUNITY COLLEGE  
4000 Lancaster Drive NE  
Salem, Oregon

**BOARD OF EDUCATION**



Regular Meeting

**December 20, 2017**

CHEMEKETA COMMUNITY COLLEGE  
4000 Lancaster Drive NE  
Salem, Oregon

**I. A. Executive Session 4:30–5:15 pm Salem Campus—Building 2, Room 172**

Executive Session is called in accordance with ORS 192.660(2) (d) negotiations

**B. Administration Updates**

**II. Regular Session 5:15–6 pm Salem Campus—Building 2, Room 170,  
Board Room**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Comments from the Audience**

**E. Approval of Minutes—Workshop and Regular Board Meeting 1–10  
of November 15, 2017**

**F. Reports**

1. Reports from the Associations

- |    |                      |  |       |
|----|----------------------|--|-------|
| a. | Isaac Acosta         | Associated Students of Chemeketa (ASC)     | 11    |
| b. | Justus Ballard       | Chemeketa Faculty Association              | 12    |
| c. | Terry Rohse          | Chemeketa Classified Employees Association | 13–14 |
| d. | Allison Stewart Hull | Chemeketa Exempt Employees Association     | 15    |

2. Reports from the College Board of Education

3. Reports from the Administration

- a. Jim Eustrom

**G. Information**

1. Presentation of 2016–2017 Audit Report 16  
Julie Huckestein, President/Chief Executive Officer

2. College Policies #3150—Exempt Supervisory 17–21  
Employees: Definition; #6220—Surplus Property;  
#6240—Inventory and #6410—Legal Services  
Julie Huckestein, President/Chief Executive Officer

3.	Academic Calendar for 2018–2019 Jim Eustrom, Vice President—Instruction and Student Services/ Campus President, Yamhill Valley		22–23
4.	2016–2017 Financial Aid and Veterans Services Update Jim Eustrom, Vice President—Instruction and Student Services/ Campus President, Yamhill Valley		24–25
5.	2017–2018 Faculty Sabbatical Leave Recommendation One-Term Spring 2018 Jim Eustrom, Vice President, Instruction and Student Services/ Campus President, Yamhill Valley		26
6.	Statement of Budget Principles for 2018–2019 Julie Huckestein, President/Chief Executive Officer		27–30
<b>H. Standard Reports</b>			
1.	Personnel Report Julie Huckestein, President/Chief Executive Officer		31–32
2.	Budget Status Report Julie Huckestein, President/Chief Executive Officer		33–36
3.	Purchasing Report Julie Huckestein, President/Chief Executive Officer		37
4.	Capital Projects Report Julie Huckestein, President/Chief Executive Officer		38
5.	Recognition Report Julie Huckestein, President/Chief Executive Officer		39–41
<b>I. Separate Action</b>			
1.	Approval of Resolution No. 17-18-15 Banking Resolutions Designating Depository Julie Huckestein, President/Chief Executive Officer	[17-18-118]	42–48
2.	Approval of Retirement Resolution No. 17-18-14, Robin M. Bischof Julie Huckestein, President/Chief Executive Officer	[17-18-119]	49–50
<b>J. Action</b>			
Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)			
1.	Approval of Advisory Committees for 2017–2018 Jim Eustrom, Vice President—Instruction and Student Services/ Campus President, Yamhill Valley	[17-18-120]	51–81

2. Approval of College Policies #6270—Site, Building, and Room Identification; #6280—Gifts and Donations; #6510—Insurance (Risk Management) and #7010—Community Services Julie Huckestein, President/Chief Executive Officer	[17-18-121]	82–86
3. Approval of Contract Award for Athletic Fields Construction (Softball and Soccer) Julie Huckestein, President/Chief Executive Officer	[17-18-122]	87
4. Acceptance of 2016–2017 Audit Report Julie Huckestein, President/Chief Executive Officer	[17-18-123]	88
<b>K. Appendices</b>		89
1. Mission – Vision – Values – Core Themes		
2. Campus Map		90–91
3. District Map		92
<b>L. Future Agenda Items</b>		
<b>M. Board Operations</b>		
<b>N. Adjournment</b>		

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Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

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Minutes  
December 20, 2017

**APPROVAL OF BOARD MINUTES**

**Prepared by**

Jeannie Odle, Executive Coordinator/Board Secretary  
Julie Huckestein, President/Chief Executive Officer

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Minutes of the board meeting of November 15, 2017, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meeting as submitted.

Minutes  
December 20, 2017

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION  
MEETING MINUTES**

November 15, 2017

**I. WORKSHOP**

Ken Hector, Chair, called the workshop to order at 4:33 pm. The workshop was held in the Board Room, Building 2, Room 170, at the Salem Campus.

**Members in Attendance:** Ed Dodson; Jackie Franke; Ken Hector, Chair; Neva Hutchinson, Vice Chair; Ron Pittman; and Diane Watson (arrived at 4:56 pm).

Absent: Betsy Earls.

**College Administrators in Attendance:** Julie Huckestein, President/Chief Executive Officer; Andrew Bone, Vice President, Governance and Administration; Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley Campus.

**A. Higher Education Coordinating Commission (HECC) and Office of Community Colleges and Workforce Development (CCWD)**

Ben Cannon, executive director of HECC, and Patrick Crane, director of CCWD, shared updates.

HECC has updated its strategic plan, which links the budget process and has policies that reflect priorities of the plan. The overarching framework is the state's educational attainment goals of 40/40/20, adult educational attainment, and equity. There are two additional guiding goals of affordability and economic and community impact. Ben noted there are four main categories of influence, which includes 1) data and reporting; 2) funding, advocating at the legislature for the funding levels, and administering the funding; 3) development of a seamless pathway for learners; and 4) outreach, not only for college students, but for high school students and adults through programs such as the Opportunity Grant, Oregon Promise, and ASPIRE. Specific strategies around each of these areas are detailed in HECC's strategic plan which can be found on their Website.

Recently the Governor shared her vision and priorities for education. She emphasized two areas—accountability for state investment in public education and equity in that state education systems need to be oriented around ensuring equitable outcomes for Oregon students. Two other areas applicable to post-secondary institutions were an emphasis on career-connected learning, and for HECC to create a comprehensive, unified state budget request for 2018 around key learning outcomes in a holistic way from early learning, K–12, community colleges to universities.

Patrick Crane shared updates on two community college initiatives—adult attainment and transfer legislation. HECC is working in partnership with the Oregon Investment Board (renamed the Oregon Talent Development Council) on the adult attainment goal as a result of HB2311. The 40/40/20 initiative was the target for all students to graduate from high school with 40 percent going on to a community college to get a degree, certificate,

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apprenticeship, or workplace credential, and the other 40 percent going to a university to get a bachelors and/or a masters degree. A workgroup has been identified with representation from the Oregon Talent Development Council, community colleges, universities, local workforce boards and industry to look at existing data, engage with business and industry to determine what the attainment goals should be, and how community colleges, universities, and industry meet these goals. The first meeting will be mid-December and a recommendation will be made in six months.

HB2998 is the transfer bill to improve the transfer of credits from community colleges to universities. Activities include convening a workgroup; development of a foundational curricula with at least 30 credits that will transfer across all public institutions (similar to Oregon Transfer Model); and create unified state transfer agreements that when fully implemented enables a community college student who has taken the courses outlined in the agreement and completes 90 credits would enter with a junior standing in their major at the university. The credits would not transfer as electives nor would they have to retake the same courses at the university.

The foundation curricula for three majors should be ready by the 2018–2019 academic year so that students who enroll at that time will know what courses to take that will transfer seamlessly. Four majors have been identified—business, education, biology, and psychology—however, only three will be chosen. The goal is to have three agreements in place each year until done.

There are 27 members on this workgroup including representatives from provosts, academic administrators, Council of Instructional Administrators (CIA), College Student Services Administrators (CSSA) administrators, and faculty members. Patrick noted this is not a HECC mandate but is legislative mandated. HECC's role is convener, facilitator, coordinator, and information keeper/distributor. The next phase is advising. Community colleges and universities will be asked to report on the role of advising and how it can be improved. The first report (identify the majors, foundational curriculum, and agreements) is due to the legislature on February 1, 2018.

Ken Hector asked Ben about HECC's position on community colleges granting baccalaureate degrees, noting that a bill was introduced last session on community colleges granting bachelor of science degrees in nursing (BSN). Ben said HECC keeps students at the center and if that means breaking institutional prerogative to serve students or workforce needs, that's where they would stand. He understood the challenges, and if asked to revisit this again, HECC would take into account what the workforce needs, whether the current system meet those needs in an accessible equitable way, and if not, what can we do to promote the goals of the local region, economy, and the state. They would also take into account the consequences for institutions.



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### **B. Oregon Community College Association (OCCA)**

Andrea Henderson, OCCA executive director, shared the goals for OCCA for 2017–2018. The OCCA board adopted three goals with initiatives around advocacy, the OCCA office, and empowering board members.

#### 1. Advocacy

Initiatives include asking the legislature for an additional \$32 million for community colleges; preparing for the 2019 legislative session and how to ask for funding (what are the true costs for increasing student outcomes) and building a model around that; and capital construction and addressing options for matching funds.

#### 2. OCCA Office

Initiatives include taking an internal look at OCCA as an organization and how to build a stronger foundation through policies, bylaws, and practices; and working with a consultant to look at overall structure.

#### 3. Empowering board members

Initiatives include asking what OCCA can do to help new and veteran board members to be effective board members; provide information and training for board members to become advocates on behalf of their college at the legislature or in the community; and provide information and briefings on statewide issues and provide key questions to engage the whole board.

The board thanked Ben Cannon, Patrick Crane, and Andrea Henderson for sharing updates and answering questions.

A recess was taken at 5:10 pm.

## **II. A. EXECUTIVE SESSION**

Executive Session called to order at 6:05 pm in the Board dining room, Building 2, Room 172, on the Salem Campus. Executive Session was held in accordance with ORS 192.660(2)(d) negotiations and (e) real property.

**Members in Attendance:** Ed Dodson; Betsy Earls; Jackie Franke; Ken Hector, Chair; Neva Hutchinson, Vice-Chair; Ron Pittman; and Diane Watson.

**College Administrators in Attendance:** Julie Huckestein, President/Chief Executive Officer; Andrew Bone, Vice President, Governance and Administration; Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley Campus; and Greg Harris, Director, Marketing, Public Relations, and Student Recruitment.  
Guest: Rebecca Hillyer, General Counsel.

Executive Session ended at 6:15 pm.

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## **II. B. ADMINISTRATION UPDATES**

The following updates were shared or discussed with the board: December 20 Board meeting modified schedule; board professional development opportunities; high school district board meetings; affirmation of President's Goals for 2017–2018; Vice President of Governance and Administration position; board's role in the strategic planning process; the process to add or delete programs; Website launch date; and board agenda preview.

A recess was taken at 7 pm.

## **III. REGULAR SESSION**

### **A. CALL TO ORDER**

Ken Hector, Chair, reconvened the board meeting at 7:05 pm. The meeting was held in the Board Room, Building 2, Room 170, at the Salem Campus.

### **B. PLEDGE OF ALLEGIANCE**

Ken Hector led the group in the Pledge of Allegiance.

### **C. ROLL CALL**

**Members in Attendance:** Ed Dodson; Betsy Earls; Jackie Franke; Ken Hector, Chair; Neva Hutchinson, Vice Chair; Ron Pittman; and Diane Watson.

**College Administrators in Attendance:** Julie Huckestein, President/Chief Executive Officer; Andrew Bone, Vice President, Governance and Administration; and Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley.

**Board Representatives in Attendance:** Isaac Acosta, Associated Students of Chemeketa (ASC); Justus Ballard, Chemeketa Faculty Association; Terry Rohse, Chemeketa Classified Association; and Allison Stewart Hull, Chemeketa Exempt Association.

Chair Ken Hector reported a change in the order of the agenda has been made. Item I, Separate Action, has been moved up in order to recognize individuals who are present.

### **I. SEPARATE ACTION**

**Approval of Retirement Resolutions No. 17-18-11, C. Steve Agee; No. 17-18-12, Anne M. Etzel; and No. 17-18-13, Regalada "Reggie" Lombardi**

Ron Pittman read the retirement resolution for C. Steve Agee, who was in the audience.

Ed Dodson moved and Diane Watson seconded a motion to approve Retirement Resolution No. 17-18-11 for C. Steve Agee.

The motion CARRIED. Chair Ken Hector presented the framed resolution to Steve Agee, and thanked him for his 36 years and four months of service.

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Diane Watson read the retirement resolution for Anne M. Etzel.

Neva Hutchinson moved and Betsy Earls seconded a motion to approve Retirement Resolution No. 17-18-12 for Anne M. Etzel.

The motion CARRIED.

Jackie Franke read the retirement resolution for Regalada "Reggie" Lombardi.

Ron Pittman moved and Jackie Franke seconded a motion to approve Resolution No. 17-18-13 for Regalada "Reggie" Lombardi.

The motion CARRIED.

Ken Hector noted these three individuals have contributed 76 years of service to the college.

**D. COMMENTS FROM THE AUDIENCE**

None

**E. APPROVAL OF MINUTES**

Diane Watson moved and Jackie Franke seconded a motion to approve the minutes of October 18, 2017.

The motion CARRIED.

**F. REPORTS**

**Reports from the Associations**

Isaac Acosta, ASC executive coordinator, said his report stands as written. Jackie Franke asked how the Trick or Treat for Hunger went. Isaac said that the food pantry was nearly empty, but after the event, the food pantry was full, so it was very successful.

Justus Ballard, Chemeketa Faculty Association commented that the report was written three weeks ago and it reflected sentiments about the pace of bargaining and not the content. He said negotiations have been moving forward, and the meetings have been productive.

Terry Rohse, Chemeketa Classified Association, reported the report stands as written with one addition. The classified officers went out to YVC and had lunch with the YVC classified staff. Terry thanked them for their hospitality.

Allison Stewart Hull, Chemeketa Exempt Association, said the report stands as written.

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**Reports from the College Board of Education**

Ed Dodson attended the Marion County Giving People a Second Chance breakfast, the OCCA Fall Conference, the Salem Fire Foundation celebration, a Student Success Oversight Committee, and the art show reception for the artists-in-residence Milla Oliveros and Johnny Beaver; met with board member Betsy Earls, and the three finalists for the vice president of Governance and Administration position; and had lunch with Andrew Bone.

Ron Pittman attended the OCCA Fall Conference and the McMinnville Chamber awards celebration; and Ron met with the three finalists for the vice president of Governance and Administration position.

Jackie Franke attended the Family Building Blocks luncheon, Salem City Council meeting, Marion County's Giving People a Second Chance breakfast, the OCCA Fall Conference, a Council of Governments (COG) meeting, and the We Succeed Business Council meeting with Catholic Community Services. Jackie made a presentation to Shanda Long, a Crystal Apple award nominee, at Cesar Chavez Elementary School; and met with Salem-Keizer School District board chair Paul Kylo and board members Jim Green and Marty Hagen, and met with one of the finalists for the vice president of Governance and Administration position.

Neva Hutchinson attended the Freedom Fund dinner and the OCCA Fall Conference; had lunch with Elias Villegas; and met with the three finalists for the vice president of Governance and Administration position.

Ken Hector attended the OCCA Fall Conference, the monthly SEDCOR Forum business luncheon, two Silverton Chamber of Commerce Business Group meetings, a veterans' services roundtable with Congressman Kurt Schrader; and met with one of the finalists for the vice president of Governance and Administration position.

Diane Watson attended the NAACP awards banquet, the OCCA Fall Conference; and met with the three finalists for the vice president of Governance and Administration position.

Betsy Earls had coffee with Ed Dodson; attended the Dallas Rotary, West Salem Rotary, the West Salem Neighborhood Association meeting, and the OCCA Fall Conference.

**Reports from the Administration**

Jim Eustrom highlighted a number of activities which are detailed in the Recognition Report. He acknowledged Holly Nelson and Jose Garcia, who presented a session at the OCCA Fall Conference on the JUNTOS program; the 38 staff members who quickly provided information for the Aspen prize application; and the Mock Trial team who finished first in the David Frohmayer Invitational beating out 17 other teams from universities. Jim also mentioned the upcoming McMinnville Scottish Festival, and said that efforts will be made to have similar Salem Campus events and activities at YVC and outreach centers.

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## **G. INFORMATION**

### **Advisory Committees for 2017–2018**

Johnny Mack, executive dean for Career and Technical Education, reported there are 29 advisory committees and about 289 community members who serve on these committees, which normally meet once a quarter. This year all advisory committees will be asked to do a walk-about in program areas and labs to ensure that equipment, technology, and facilities meet industry standards. The automotive program does this as part of their accreditation, and it will be a good practice for other program areas.

Johnny publicly thanked all the community members for the vital role they play in keeping the programs current and relevant. Ron Pittman would like to see more advisory committee representatives from the McMinnville/Yamhill areas. Board action will be requested next month.

### **College Policies #6270, Site, Building, and Room Identification; #6280, Gifts and Donations; #6510, Insurance (Risk Management); #7010, Community Services**

Rebecca Hillyer presented four policies that were reviewed by the President's Advisory Council. Board action will be requested in December.

## **H. STANDARD REPORTS**

### **Personnel Report**

Andrew Bone said the report stands as written.

### **Budget Status Report**

Miriam Scharer referred to the Statement of Resources and Expenditures and noted tuition and fees is down slightly from last month. In the Budget Status Report, about one-third of budget has been expended. There were no changes in interest rates and no new investments on the Status of Investments report.

### **Purchasing Report**

Miriam Scharer gave some background on the contract for SkillSoft software for online training and compliance courses for college employees and Title IX training for college students. Notice was given to the board on the college's intent to extend the sole source contract with SkillSoft Corporation for an additional three years at a cost of approximately \$190,000 with the option to renew the contract an additional two years beyond that, for a total amount not to exceed \$400,000.

A live SkillSoft webinar with Angela Duckworth, author of "Grit: The Power of Passion and Perseverance" is scheduled for tomorrow, Thursday, November 16, 9–10 am. The webinar is open to all staff and students and can be viewed in person in the Building 6, Room 218b, the Employee Development Center, or on employee computers accessed through the SkillSoft homepage.

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Miriam drew attention to the green sheet in the board folder for Approval of Contract Award for YVC Building 4—Oregon Kidney Clinic Tenant Improvement (formerly known as YVC, Building 4, Oregon Kidney and Hypertension Clinic Expansion and Tenant Improvement).

The college recommends awarding the contract to Blue Spruce Buildings, Inc., Dallas, Oregon in the amount of \$250,000, contingent upon protests, if any, from unsuccessful bidders and successful completion of lease negotiations.

### **Capital Projects Report**

Rory Alvarez said the report stands as written. The athletic field is out for bid and will close at the end of this week.

### **College Safety Activities and Planning**

Tim Rogers, associate vice president of College Support Services, said the report stands as written with a couple additions. Cellular reception at Brooks, YVC, and in certain “dead zone” areas of interior buildings on the Salem Campus has been an ongoing problem. However, progress has been made with cell phone providers ATT, Verizon, Sprint, and T-Mobile. Meetings and written agreements have been reached to strengthen transmission signals (repeaters). Also, emergency management trainings are being scheduled in classrooms, programs, buildings, and/or office environments to provide a more realistic simulation when emergencies occur.

### **Student Success Data Points**

Using a PowerPoint presentation, Fauzi Naas reviewed and answered questions about the graphs and data in three major areas: Enrollment by Status (unduplicated headcount of All Students; Full-time; Part-time, and Noncredit); C or Better Pass Rates for remedial math, reading, and writing, and college math, reading, and writing; and Pass Rates in Top 20 Highest Enrolled Courses.

### **Recognition Report**

Julie Huckestein acknowledged all the employees in the written report.

### **J. ACTION**

Neva Hutchinson moved and Betsy Earls seconded a motion to approve action item No. 1:  
1. Approval of Contract Award for Yamhill Valley Campus Building 4—Oregon Kidney Clinic Tenant Improvement (formally known as Yamhill Valley Campus, Building 4, Oregon Kidney and Hypertension Clinic Expansion and Tenant Improvement)

The motion CARRIED.

### **K. APPENDICES**

College mission, vision, core themes, and values; campus and district maps.

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**L. FUTURE AGENDA ITEMS**

None were heard.

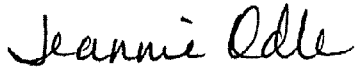
**M. BOARD OPERATIONS**

None were heard.

**N. ADJOURNMENT**

The meeting adjourned at 8:10 pm.

Respectfully submitted,



Board Secretary



Board Chair



President/Chief Executive Officer

Date 12/20/17

## **ASSOCIATED STUDENTS OF CHEMEKETA (ASC)**

### **Prepared by**

Isaac Acosta, ASC Executive Coordinator

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### ASC PAST EVENTS

#### Food for Thought: To Bee or not to Bee

- On November 21, the Phi Theta Kappa honor society put together a presentation on the dangers concerning the declining bee population and its effects on produce.

#### Blood Drive

- Coordinated by Fabian Curiel (Student Clubs Coordinator) and Sara Vega (Community Engagement Coordinator), Chemeketa hosted the Red Cross for a blood drive November 29–30.

#### Festival de Noche Buena

- On November 30, the Latino Representatives club, in conjunction with the Department of Student Retention and College Life, hosted the Festival de Noche Buena in the Building 2, Student Center, to celebrate the Mexican tradition of Las Posadas with activities and food.

#### Holiday Harvest Day of Service

- On December 1, from 9:30 am–12 pm the Holiday Harvest Day of Service took place in the Building 2, Student Center to educate students about Marion–Polk Food Share and the issues surrounding food insecurity in the community.

#### Night Strike

- Night Strike is coordinated by Sara Vega (Community Engagement Coordinator) and Jerry Clark. Volunteers met on December 7, in Building 2, Room 178 at 5 pm and ate dinner before leaving for the Portland area to provide different needs for the homeless.

### ASC FUTURE EVENTS

- Night Strike is coordinated by Sara Vega (Community Engagement Coordinator) and Jerry Clark. Volunteers will meet on January 18, in Building 2, Room 178 at 5 pm and eat dinner before going to the Portland area to provide different needs for the homeless

### MULTICULTURAL STUDENT SERVICES (MSS)

#### Study Nights

- MSS provides study nights every Monday, Tuesday, and Wednesday from 5–8 pm in the Building 2, Multicultural Center. Here, students can seek help in writing and math while enjoying refreshments.



## CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

### Prepared by

Justus Ballard, President—Chemeketa Faculty Association

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### THE END OF THE TERM

Many interesting things happen at the end of each term. For the first eight or nine weeks of the term, instructors provide instruction, support, and encouragement to students. The final two weeks of the term is a time when, as a retired colleague used to say, “We go from being coaches to being referees.” It’s a time for students to demonstrate that they have acquired the skills and knowledge presented in the classes they have taken, and it’s a time for instructors to evaluate, assess, and assign grades to those students who have made it to the end.

Not every student makes it to the end of a class. Students start to slip away during the final few weeks. Perhaps most heartbreaking are the students who are working and engaging with the material all the way through week ten, but for whatever reason can’t bring themselves to complete the final assignments, and simply disappear.

It’s easy (and professionally appropriate) for faculty to fixate on the students who did not succeed: the ones who disappeared, or the ones who worked hard, made progress, but ultimately fell short of earning a passing grade.

But it’s winter break, and it’s the holiday season, so why not give this report a happy ending?

At the end of the term, there are some students who go out of their way to show their appreciation to their instructors. These displays of appreciation can take a variety of forms: a handshake at the end of the final class, a brief email saying “Thank you!!!,” a small gift (ornaments tend to be popular at this time of the year), and, of course, foodstuffs. One faculty person once received a lemon meringue pie from Roth’s; that pie brought a spot of joy to the full- and part-time faculty in Building 1 with whom it was shared.

And sometimes faculty receive greeting cards with personal notes written inside. Here’s one that was received by a faculty member at the end of this term:

Professor,  
I know that you didn’t do anything but your job, and I am thankful for that. I believe that I am a better person today because of your class. I have learned a lot, and for that I am grateful.  
Happy holidays!  
Much respect,  
Student.

**CHEMEKETA COMMUNITY COLLEGE  
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)**

**Prepared by**

Terry Rohse, President—Chemeketa Community College Classified Employees Association  
Mary Schroeder, External Vice-President—Chemeketa Community College Classified  
Employees Association  
Gail Williams Pickett, Director of Public Relations—Chemeketa Community College  
Classified Employees Association

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**NEW NEW NEW (MEMBERS)!**

**Administrative Services**

Renee Jaime was hired by Human Resources as department technician I on December 11, 2017, replacing Lisa Mauschbaugh-Lobo who was promoted last month.

Elijah Warren is not new to the Welcome Center and Advising and Counseling but does finally have a full time position with benefits there. Elijah was hired on November 13, 2017, as a department technician I replacing Teresa Fry, who now works in Testing.

Mariela “Ariel” Salgado moved from a part-time hourly to a classified position in Teaching and Learning on November 11, 2017, as department technician I, the position formerly held by Debbie Richards who retired some time ago. Ariel will provide support to Scheduling, as well as other department units.

**Instructional Services**

Carlos Zuleta joined the Student Computer Center team in Library and Learning Resources as a 10-month instructional technician on November 8, 2017.

Matthew Dudek was hired by Tutoring Services on November 8, 2017, as an instructional specialist. Matthew worked for the department previously in a part-time hourly position.

**Student Services**

Maira Garcia was hired by Accelerated Learning/High School Partnerships on November 14, 2017, as a student services specialist.

Ana Arrendondo-Franco is the new eleven-month student services coordinator/analyst for College Access Programs as of December 4, 2017. Ana replaces Lino Soloman who is now the coordinator.

## Technology Services

Brian McCartney was hired by Information Technology as a technology analyst I on December 7, 2017.

## RETIREMENTS

Regalada "Reggie" Lombardi retired from the college and Facilities and Operations on November 30, 2017. Reggie, who used to work in a department technician position for College Support Services for many years, went back to school to earn an associates degree in sustainability, health and safety from Mt. Hood Community College. Reggie put that training to work for the college as a department coordinator/analyst II and helped make the college a safer place to work for all employees.

Robin Bischof, department coordinator/analyst, retired from Academic Development and the college on November 30, 2017. Robin's last position in the department required a great deal of faculty contact as Robin worked with the budget and faculty contracts, something Robin really enjoyed and will miss. Robin won't miss trying to keep up with all the name changes for the department. Robin is making a plan for retirement which doesn't include being in an office at 8 am.

**CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION**

**Prepared by**

Lynn Irvin, Secretary—Chemeketa Community College Exempt Association  
Allison Stewart Hull, President—Chemeketa Community College Exempt Association

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The exempt association met for a quick breakfast before Admin Team on Wednesday, December 6, 2017. A raffle was held and raised \$217 for student scholarships.

The association welcomes new exempt members Angela Archer and Jennifer Rowe and congratulates David Hallett on his promotion to Vice President, Governance and Administration.

**PRESENTATION OF 2016–2017 AUDIT REPORT**

**Prepared by**

Katie Bunch, Director—Business Services  
Miriam Scharer, Associate Vice President—CSSD/Financial Management  
Julie Huckestein, President/Chief Executive Officer

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Representatives from the audit firm of Kenneth Kuhns & Company will be in attendance to make the presentation of the college financial audit.

Action to accept the report by the College Board of Education will be requested during the December board meeting.

**COLLEGE POLICIES**  
**#3150—EXEMPT SUPERVISORY EMPLOYEES: DEFINITION;**  
**#6220—SURPLUS PROPERTY; #6240—INVENTORY**  
**AND #6410—LEGAL SERVICE**

**Prepared by**

Rebecca Hillyer, General Counsel  
Julie Huckestein, President/Chief Executive Officer

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**EXEMPT SUPERVISORY EMPLOYEES: DEFINITION—POLICY #3150**

This policy was last reviewed by the board in July 2014. The underlined information comes from the Oregon Revised Statutes and further clarifies the role as a supervisor at Chemeketa. The last sentence is stricken because it is repetitive with new language added to the previous sentence.

**SURPLUS PROPERTY—POLICY #6220**

This policy was last reviewed by the board in March 2015. This policy has one minor edit in the next to the last sentence; a coma was added after the word “metals”.

**INVENTORY—POLICY #6240**

This policy was last reviewed by the board in January 2015. No edits are recommended to this policy.

**LEGAL SERVICE—POLICY #6410**

This policy was last reviewed by the board in January 2015. The only minor edit is to place a hyphen between the words college and related.

The proposed changes are underlined and the former language has been stricken with lines through the text. The President’s Advisory Council has reviewed the attached policies and recommends them for adoption by the College Board of Education at the January board meeting.

Personnel Series—3000

**EXEMPT SUPERVISORY EMPLOYEES: DEFINITION**

Annually contracted Chemeketa Community College employees who possess the authority in the interest of the employer to hire, manage, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline other employees or responsibly to direct others, or adjust their grievances, or effectively to recommend such action, if in connection therewith, the exercise of the authority is not of a merely routine or clerical nature but requires the use of independent judgment.<sup>1</sup> ~~Supervisory employees shall also possess the authority to direct or adjust grievances or to effectively recommend such action if not of a merely routine or clerical nature and requires the use of independent judgment.~~

July 17, 1985

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*Adopted College Board of Education*

April 19, 2006; December 15, 2010;

July 16, 2014

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*Revised College Board of Education*

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<sup>1</sup> ORS 243.650 (23)

Business Operations Series—6000

**SURPLUS PROPERTY**

“Surplus Property” means all Chemeketa Community College owned personal property determined to be of no further use to the college. Examples of personal property include, but are not limited to, vehicles, equipment, furniture, computers, office supplies, machinery, scrap metals, and raw materials. Surplus property shall be disposed of in accordance with college Procedure #6220 PRO.

July 17, 1985

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*Adopted College Board of Education*

July 22, 1998; June 25, 2003; February 23, 2005;

September 20, 2006; June 29, 2011; March 18, 2015

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*Revised College Board of Education*



Business Operations Series—6000

**INVENTORY**

Chemeketa Community College shall maintain an inventory of all capital equipment and facilities owned by the college.

October 23, 1991

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*Adopted College Board of Education*

June 29, 2011, January 21, 2015

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*Revised College Board of Education*

September 20, 2006

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*Reviewed College Board of Education*

Business Operations Series—6000

**LEGAL SERVICE**

Chemeketa Community College shall provide legal counsel to its employees on college-related legal matters that are within the scope of their employment.

July 17, 1985

*Adopted College Board of Education*

November 16, 2011; January 21, 2015

*Revised College Board of Education*

July 15, 2009; January 21, 2015

*Reviewed College Board of Education*

## **ACADEMIC CALENDAR FOR 2018–2019**

### **Prepared by**

Jim Eustrom, Vice President—Instruction and Student Services/  
Campus President, Yamhill Valley

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The proposed academic calendar for 2018–2019 continues last year's pattern.

Summer term begins June 25. A standard eight-week session is planned from June 25 to August 18, a ten-week session from June 25 to September 1, and a five-week session from June 25 to July 28. Summer term will continue to be a four-day work week starting July 6 to August 31, 2018.

Fall term begins September 24. This term is eleven weeks in length ending December 8. A four-week break is planned between fall and winter terms.

Winter term begins January 7. This term is also eleven weeks in length and ends on March 23. A one-week break is planned between winter and spring terms.

Spring term begins April 1. This term is also an eleven-week term ending June 15.

There are five holidays for faculty and exempt staff and six for classified staff (November 12, 22, 23, January 21, May 27 and February 18 for classified staff only). The college will be closed on President's Day. The other closure days will be December 21 and 26.

Employee inservice is September 10–21. Tuesday, September 11, is a college-wide inservice day and the college is closed.

The Chemeketa Board of Education will be asked to approve the Academic Calendar for 2018–2019 at the January board meeting.

Academic Year Calendar 2018-2019						
	Summer Term 2018			Fall Term 2018	Winter Term 2019	Spring Term 2019
	Intensive Courses 5 weeks Jun 25-Jul 28	Standard 8 weeks Jun 25-Aug 18	Specific Programs* 10 weeks Jun 25-Sep 1	Sep 24-Dec 8	Jan 7 -Mar 23	Apr 1-Jun 15
College-wide Inservice (College closed to the public)				Sep 11		
Employee Inservice				Sep 10-21		
Beginning of Term	Jun 25	Jun 25	Jun 25	Sep 24	Jan 7	Apr 1
Academic Year and Other Holidays	Jul 4	Jul 4	Jul 4	Sep 3 Nov 12 Nov 22-23 Dec 24 & 25 Dec 31 & Jan 1	Jan 21 Feb 18 - Classified	May 27
College Closure				Dec 21 & 26	Feb 18	
Summer Friday Closure	Fridays Jul 6-Aug 31	Fridays Jul 6-Aug 31	N/A			
Winter Break/Spring Break				Dec 10 - Jan 4	Mar 25-Mar 29	
Review & Final Exams	Final exams given during last class period Jul 28	Final exams given during last class period Aug 18	Final exams given during last class period Sep 1	Dec 3-7	Mar 18-22	Jun 10-14
End of Term				Dec 8	Mar 23	Jun 15
Graduation: Tuesday, June 18, 2019						
*Listed on Summer Exceptions (handout)						

## 2016–2017 FINANCIAL AID AND VETERANS SERVICES UPDATE

### Prepared by

Jon Terrazas, Coordinator—Veterans Services  
Ryan West, Director—Financial Aid and Veterans Services  
Manuel Guerra, Executive Dean, Student Development and Learning Resources  
Jim Eustrom, Vice President—Instruction and Student Services/  
Campus President, Yamhill Valley

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### FINANCIAL AID

In 2016–2017, the college received 21,978 Free Application for Federal Student Aid (FAFSA) applications, which is a 4.8 percent decrease from the previous year (2015–2016). A total of 6,548 students were awarded \$42,480,902 in financial aid from all sources. This reflects a 3 percent decrease in the number of students awarded and a 9 percent decrease in the amount of financial aid dollars over the previous year. The college experienced a 21 percent decline in student loan volume in this same period. The Oregon Promise program debuted in 2016–2017, and provided Chemeketa students with an additional \$1,584,682 to 1,076 students.

Chemeketa's three-year cohort default rate is currently 23.6 percent. The rate last year was 22.1 percent. The department is utilizing services both within the college as well as an external provider to manage the cohort default rate and ensure that it stays below 30 percent.

The work required to participate in the federal and state financial aid programs continues to grow in scope and complexity. The college has temporarily dedicated an Information Technology (IT) analyst/ programmer to the Financial Aid Department to assist with process and technology improvements aimed at improving the student experience and gaining efficiencies in financial aid processing.

### VETERANS SERVICES

The Chemeketa Veterans Services Department is a two-person team consisting of Bruce Irvin and Jon Terrazas. They have experienced many changes this year in terms of personnel, audits, and community engagement efforts. Bruce has once again become a shining star for the unit by floating through the Department of Veteran Affairs audit in March and came out with glowing reviews. His level of expertise and knowledge led to the inception of the first Veterans Services Internship Program, which mentors students interested in pursuing a career in Veterans Services.

The college served 523 unduplicated Veteran students in the 2016–2017 year and has produced multiple programs to address veteran needs. These programs included the Veterans Services College Fair, the first Annual Physical Training Championships, Oregon

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December 20, 2017

Department of Veteran Affairs (ODVA) Listening Session, Resume Builder Symposium, Professional Development Day, Free Tax Filing Assistance, and Veteran Awareness Memorial Day activities.

The department is also proud to announce the inception of the institution's first veteran scholarship for veterans pursuing a career in emergency services. In an effort to engage veteran students with current networking platforms, the department also sent several members from the Veterans Club to participate in the 2017 Student Veterans of America (SVA) National Convention in Anaheim, CA, as well as attend the Western Association of Veteran Educations Specialists (WAVES) National Conference.

**2017–2018 FACULTY SABBATICAL LEAVE RECOMMENDATION  
ONE-TERM SPRING 2018**

**Prepared by**

R. Taylor, Sabbatical Review Committee  
Kevin Dye and Theresa Yancey, Sabbatical Review Committee Co-Chairs  
Jim Eustrom, Vice President—Instruction and Student Services/  
Campus President, Yamhill Valley

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In spring 2017, the College Board of Education approved eight terms (three applications) for sabbatical leave in the 2017–2018 academic year, leaving 19 terms of leave for one-term spring 2018 sabbaticals. Two additional applications were submitted in fall 2017 for sabbatical leave to take place in spring 2018. As noted in the collective bargaining agreement, “if all eligible leaves are not awarded by the April board meeting, applications for a spring leave will be accepted until October 1.”

The Sabbatical Review Committee reconvened in fall 2017 and used the criteria and guidelines developed jointly by the faculty association and the college to review the two applications. The committee, by consensus, recommended that the two applications be approved. Members of Instruction and Student Services concurred with the recommendation of the committee.

At the January College Board of Education meeting, board action will be requested on the recommended spring sabbaticals for the following faculty members:

<u>Name</u>	<u>Program</u>	<u>Leave</u>
Laura Scott	Developmental Writing	Spring 2018

Proposes to research the role narrative plays in Chemeketa’s Developmental Writing classes and how to best leverage its power for students. Laura will attend two short writing courses, read and learn from a selection of texts, and write a narrative essay to serve as a student sample in WR080 and WR090 classes.

Beth Hale	eLearn Technical Support	Spring 2018
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Proposes to explore and develop strategies to improve instructor/student interaction in online courses. The proposal draws inspiration from the recent Western Governor’s University (WGU) audit which looked at regular and substantive interaction. Beth will examine the implications of the WGU audit, survey Chemeketa faculty on similar criteria, develop faculty trainings on effective online interaction, and develop a means for continuous data-informed instructional improvement.

2 Applicants

2 Total Terms

**STATEMENT OF BUDGET PRINCIPLES FOR 2018–2019**

Prepared by

Rich McDonald, Director—Budget and Finance  
Miriam Scharer, Associate Vice President—CSSD/Financial Management  
Julie Huckestein, President/Chief Executive Officer

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The Statement of Budget Principles for 2018–2019 is presented for the board’s information and review. These principles will be used in developing the 2018–2019 budget.





Budget Principles and Financial Environment  
2018–2019 Fiscal Year

As stewards of public funds, the college considers our budget principles and current financial environment when preparing the budget. Following are our budget principles and some of the key factors that affect the college's general fund resources and expenses for the 2018–2019 budget:

**Budget Principles**

Although it may affect programs and operations, our 2018–2019 budget will–

1. Ensure the college's strategic priorities and mission is fulfilled through the core themes of:
  - a. Academic Quality
  - b. Access
  - c. Community Collaborations
  - d. Student Success
2. Consider decisions through the college values of:
  - a. Collaboration
  - b. Diversity
  - c. Equity
  - d. Innovation
  - e. Stewardship
3. Maintain the following:
  - a. Enrollment, progression and completion targets
  - b. Staffing and facilities at sufficient levels to protect the college's infrastructure and ensure compliance with regulations and laws
  - c. Sufficient fund balance to –
    - i. Protect against unanticipated resource declines or cost increases that could jeopardize the future of Chemeketa
    - ii. Provide the flexibility to take advantage of opportunities
    - iii. Provide a balanced operating budget to ensure the long-term fiscal health of the college
4. Invest in initiatives, strategies, programs and operations that will positively impact student completion and success.
5. Seek cost-sharing and revenue-producing opportunities that support our mission and strategic priorities such as grants, partnerships, self-support ventures and foundation assistance that may augment operations.

## **Financial Environment**

### **Resources:**

- a. State legislative appropriation: The legislature appropriated just over \$570 million to all community colleges for the 2017–2019 biennium. This represents approximately a 3.7 percent increase over the previous biennium and the largest appropriation in Oregon community college history.
- b. State support and distribution of resources (includes property taxes): The current model of enrollment-based funding and its alignment with state and institutional goals continues to be discussed at the Oregon President's Council and the Higher Education Coordinating Commission (HECC). The HECC remains interested in exploring strategies for aligning state investments and goals across postsecondary education, though no changes are currently under consideration for the formula. Changes to the formula will impact the college's share of state resources.
- c. Economic growth: The U.S. economic expansion continues and is nearing the point of being one of the longest expansions on record. It is unknown how long this expansion can last considering the nation recovered from one of the most severe economic downturns in history. Oregon's economy continues to show healthy growth though revenue growth is restrained by the kicker law impacting the current tax year. The Oregon unemployment rate is lower than the national average and the labor force participation rate has improved considerably to where underemployment is no longer considered a problem. Many employers are now competing for qualified candidates possibly leading to wage inflation. For local unemployment rates, Marion and Linn counties are slightly higher than the national average while Polk and Yamhill counties are slightly below.
- d. Enrollment: The college's enrollment typically moves in the opposite direction of employment. An improving economy leads to less enrollment as more individuals return to the workforce. The decline of enrollment immediately impacts the general fund tuition and fee revenue and impacts any state appropriation that is based on full-time equivalency (FTE). So far for fiscal year 2017–2018, the college is experiencing approximately a five percent decline in enrollment. This is the seventh consecutive year of enrollment decline. With this continued trend, the college will approximate the same level of enrollment as in fiscal year 2005–2006 equating to a 28 percent decline since the peak enrollment levels of 2010–2011.
- e. Tuition and fee revenue: For the current academic year, the per credit tuition and universal fee rates were increased by \$5 per credit for the first time in five years. The tuition rate is now \$84 per credit and the universal fee rate is now \$15 per credit. Chemeketa's annualized in-district cost per student remains the lowest of the 17 Oregon community colleges. For fiscal year 2017–2018, the college budgeted for a two percent decline in tuition and fee revenue, but with the enrollment decline approximating five percent, the loss in tuition revenue is expected to offset the additional revenue projected from the tuition rate increase.

### **Expenses:**

Employee costs comprise approximately 77 percent of the college's general fund expenditures, and changes in compensation and benefits directly impact our budgeting scenarios.

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December 20, 2017

- a. As the college strives to retain and recruit qualified employees in this competitive labor market, wage inflation may have significant impact on Chemeketa's costs. In addition, other unfunded mandates such as the Oregon minimum wage rate increase and House Bill 2005 pertaining to pay equity, may further impact salary costs.
- b. The college's two highest cost fringe benefits, Public Employee Retirement System (PERS) and health care, are also significant concerns.
  - i. PERS rates are expected to increase by an additional three to five percent of payroll each biennium for the next three bienniums. The college plans to help mitigate the additional costs through more moderate rate increases and other designated reserves. While these reserves will help minimize cost increases in the short term, more long-term solutions are needed. The Governor has created a task force to develop options to reduce costs for employers though some of these potential solutions may impact the college's finances in other ways.
  - ii. Given the anticipated increases to the college's health insurance premiums, the decision was made to join the Oregon Employers Benefits Board (OEBB) beginning October 2017. Increased health insurance costs continue to be a concern, and although current employee contracts limit the cost increase to the college, the increases shift to Chemeketa's employees.

## PERSONNEL REPORT

### Prepared by

Alice Sprague, Director—Human Resources  
Julie Huckestein, President/Chief Executive Officer

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### NEW HIRES AND NEW POSITIONS

Angela S. Archer, Coordinator-TRiO, Student Support Services, Disability Student Support Services—College Access Programs, Student Development and Learning Resources Division, replacement, 100 percent, 12-month assignment, Range C-3, Step 4.

Ana B. Arredondo-Franco, Student Services Specialist-11 month—College Access Programs, Student Development and Learning Resources Division, replacement, 100 percent, 11-month assignment, Range B-3, Step 1.

Jenna R. Bochsler, Instructional Technician-10 month—Business, Technology, Early Childhood Education, and Visual Communications, Career and Technical Education Division, limited duration assignment, 100 percent, 10-month assignment, Range B-2, Step 1.

Matthew M. Dudek, Instructional Specialist—Library and Learning Resources, Student Development and Learning Resources Division, replacement, 100 percent, 12-month assignment, Range B-3, Step 2.

Maira Garcia, Student Services Specialist—High School Partnerships, Academic Progress and Regional Education Services Division, new position, 100 percent, 12-month assignment, Range B-3, Step 2.

Renee M. Jaime, Department Technician I— Human Resources, Governance and Administration Division, replacement, 100 percent, 12-month assignment, Range B-1, Step 3.

Brian C. McCartney, Technology Analyst 1—Information Technology, College Support Services Division, replacement, 100 percent, 12-month assignment, Range C-1, Step 1.

Mariela “Ariel” Salgado, Department Technician I—Curriculum, Instruction, and Accreditation, Instruction and Student Services Division, replacement, 100 percent, 12-month assignment, Range B-1, Step 4.

Jessica Stahl, Dean-Curriculum, Instruction & Accreditation, Instruction and Student Services Division, replacement, 100 percent, 12-month assignment, Range D-3, Step 9.

Elijah N. Warren, Department Technician I—Counseling and Student Support Services, Student Development and Learning Resources, replacement, 100 percent, 12-month assignment, Range B-1, Step 2.

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December 20, 2017

Carlos M. Zuleta, Instructional Technician-10 month—Library and Learning Resources, Student Development and Learning Resources Division, new position, 100 percent, 10-month assignment, Range B-2, Step 1.

#### POSITION CHANGES

Marco A. Aguirre, Student Services Specialist—Student Retention and College Life, Student Development and Learning Resources Division, position changed from an 11-month assignment to a 12-month assignment, 100 percent, Range B-3, Step 2.

Trina L. Butler, Department Technician II— Business, Technology, Early Childhood Education and Visual Communications, Career and Technical Education Division, replacement, 100 percent, Range B-2, Step 4, from Department Technician I—Chemeketa Cooperative Regional Library Service, Student Development and Learning Resources Division.

Joanne Gasca, Student Services Specialist—Student Retention and College Life, Student Development and Learning Resources Division, position changed from a 11-month assignment to a 12-month assignment, 100 percent, Range B-3, Step 3.

David J. Hallett, Vice President-Governance and Administration, President's Office Division, replacement, 100 percent, from Executive Dean-General Education and Transfer Studies, Instruction and Student Services Division.

Pilar T. Torres-Barrera, Student Services Specialist-10 month—Academic Development, Academic Progress and Regional Education Services Division, replacement, 100 percent, Range B-3, Step 1, from Instructional Technician-10 month—High School Partnerships, Academic Progress and Regional Education Services Division.

#### RETIREMENTS

Robin M. Bischof, Department/Project Coordinator/Analyst—Academic Development, Academic Progress and Regional Education Services Division, effective November 30, 2017.

#### SEPARATIONS

Paul W. Lightcap, Technology Analyst II—Chemeketa Cooperative Regional Library Service, Student Development and Learning Resources Division, effective November 16, 2017.

Steve E. McLaughlin, Technology Analyst I—Advising and First Year Programs, Student Development and Learning Resources Division, effective November 30, 2017.

Eric A. Nambo, Instructor-Accessibility Advocate—eLearning and Academic Technology, General Education and Transfer Studies Division, effective November 17, 2017.

Samuel "Sam" L. Pierce, Instructor-Psychology—Liberal Arts and Social Sciences, General Education and Transfer Studies Division, effective October 31, 2017.

## **BUDGET STATUS REPORT**

### **Prepared by**

Katie Bunch, Director—Business Services  
Rich McDonald, Director—Budget and Finance  
Miriam Scharer, Associate Vice President—CSSD/Financial Management  
Julie Huckestein, President/Chief Executive Officer

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The financial reports of the general fund and investments for the period from July 1, 2017, through November 30, 2017, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Status of Investments as of November 30, 2017

**Chemeketa Community College**  
**Statement of Resources and Expenditures**  
**As of November 30, 2017**

Fund 100000 - General Fund Unrestricted

	<b>ADJUSTED BUDGET</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>% OF BUDGET</b>	<b>VARIANCE TO BUDGET</b>
<b>Resources:</b>				
Property Taxes	20,690,000	17,484,448	84.51%	(3,205,552)
Tuition and Fees	20,950,000	10,139,155	48.40%	(10,810,845)
State Appropriations - Current	31,080,000	24,435,397	78.62%	(6,644,603)
Indirect Recovery	1,910,000	631,564	33.07%	(1,278,436)
Interest	230,000	147,788	64.26%	(82,212)
Miscellaneous Revenue	180,000	208,637	115.91%	28,637
Transfers In	500,000	-	0.00%	(500,000)
Fund Balance	8,800,000	9,039,874	102.73%	239,874
<b>Total Resources</b>	<b>84,340,000</b>	<b>62,086,863</b>	<b>73.61%</b>	<b>(22,253,137)</b>
<b>Expenditures:</b>				
Instruction	32,842,257	10,990,134	33.46%	21,852,123
Instructional Support	11,609,740	4,484,613	38.63%	7,125,127
Student Services	7,459,757	2,918,894	39.13%	4,540,863
College Support Services	15,668,307	6,492,359	41.44%	9,175,948
Plant Operation and Maintenance	6,609,939	2,396,199	36.25%	4,213,740
Transfers and Contingency	8,650,000	1,896,073	21.92%	6,753,927
<b>Total Expenditures</b>	<b>82,840,000</b>	<b>29,178,272</b>	<b>35.22%</b>	<b>53,661,728</b>
<b>Unappropriated Ending Fund Balance</b>	<b>1,500,000</b>			

**Chemeketa Community College**  
**Budget Status Report**  
**As of November 30, 2017**

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	7,851,586.00	3,135,991.08	4,215,404.62	500,190.30
6120	Classified Salaries	11,362,258.00	4,576,948.38	6,454,682.75	330,626.87
6124	Part-Time Hourly & Student Wages	1,286,540.00	502,905.72	-	783,634.28
6130	Faculty Salaries	15,303,163.00	4,977,355.04	9,138,215.77	1,187,592.19
6132	Part-Time Faculty	6,398,018.00	2,324,227.38	542,629.05	3,531,161.57
6510	Fixed Fringe Benefits	9,264,751.00	3,551,120.87	-	5,713,630.13
6511	Variable Fringe Benefits	12,765,702.00	4,459,802.65	-	8,305,899.35
6512	Other Fringe Benefits	380,000.00	137,857.00	-	242,143.00
	<b>Subtotal Personnel Services</b>	<b>64,612,018.00</b>	<b>23,666,208.12</b>	<b>20,350,932.19</b>	<b>20,594,877.69</b>

**36.63%**

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,863,489.00	422,618.20	-	1,440,870.80
720	Equipment \$500-\$4,999	264,725.00	69,895.76	-	194,829.24
7300	Legal Services	115,094.00	14,447.40	41,475.00	59,171.60
7310	Insurance	619,080.00	492,804.18	-	126,275.82
7320	Maintenance	536,145.00	195,311.17	74,395.39	266,438.44
7330	Communications	907,501.00	318,975.07	-	588,525.93
7340	Space Costs	1,850,252.00	484,542.49	2,140.00	1,363,569.51
7350	Staff Development	108,347.00	86,551.01	-	21,795.99
7360	Travel	348,457.00	120,041.03	-	228,415.97
7370	Other Services	2,806,490.00	1,380,148.79	200,119.38	1,226,221.83
7550	Capital Outlay	158,402.00	30,655.73	-	127,746.27
8150	Transfers Out	4,900,000.00	1,896,073.00	-	3,003,927.00
8500	Contingency	3,750,000.00	-	-	3,750,000.00
	<b>Subtotal Non-Personnel Services</b>	<b>18,227,982.00</b>	<b>5,512,063.83</b>	<b>318,129.77</b>	<b>12,397,788.40</b>
	<b>Report Totals</b>	<b>82,840,000.00</b>	<b>29,178,271.95</b>	<b>20,669,061.96</b>	<b>32,992,666.09</b>

**35.22%**



**STATUS OF INVESTMENTS AS OF NOVEMBER 30, 2017**

<u>Oregon State Treasurer Investments</u>	<u>Investment Ending Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Rate as of 11/30/2017</u>
Oregon Short-Term Fund - General	11/30/2017	On demand	\$37,421,470.26	1.55%
Oregon Short-Term Fund - Capital	11/30/2017	On demand	\$ 9,669,779.99	1.55%

13 week Treasuries 1.25% as of 11/30/2017

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool).

## **PURCHASING REPORT**

### **Prepared by**

P. Kevin Walther, Procurement Management Analyst  
Miriam Scharer, Associate Vice President—CSSD/Financial Management  
Julie Huckestein, President/Chief Executive Officer

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### **SITE PLANNING AND FACILITY DESIGN SERVICES FOR THE AGRICULTURAL COMPLEX ON THE SALEM CAMPUS**

A Request for Qualifications for Site Planning and Facility Design Services for the Agricultural Complex on the Salem campus will be advertised in the *Daily Journal of Commerce*, on the college's Procurement Services Website, and on the State of Oregon Procurement Information Network (ORPIN). A recommendation for contract award will be made to the College Board of Education at its February 2018 meeting.

## CAPITAL PROJECTS REPORT

### Prepared by

Rory Alvarez, Interim Director—Facilities and Operations  
Tim Rogers, Associate Vice President/Chief Information Officer  
Julie Huckestein, President/Chief Executive Officer

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### PLANNING AND PRE-PLANNING CAPITAL PROJECTS

- Yamhill Valley Campus, Building 4, Oregon Kidney and Hypertension Clinic Expansion and Tenant Improvement  
This project is also referred to as the “Nephrology Remodel.” Negotiations have been completed with the tenant and construction activities are being scheduled.

### PROJECTS UNDER CONSTRUCTION

- Salem Campus Athletics Field  
Multiple bids have been received and pre-construction meetings are being scheduled. Upon board approval, the college will proceed with the project. The final construction schedule is dependent on weather conditions.

See Appendix–2; Campus Map pages 90–91.

## RECOGNITION REPORT

### Prepared by

Julie Huckestein, President/Chief Executive Officer

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I would like to recognize the following for recent contributions to Chemeketa and to their professions.

KEN HECTOR, board chair, was appointed to the Association of Community College Trustees (ACCT) Public Policy and Advocacy Committee; and RON PITTMAN, board member, is the ACCT Oregon State Coordinator. *(Core Theme: Community Collaborations—Instruction, training and workforce development are provided through collaboration with education partners, businesses, and community groups.)*

MEREDITH SCHREIBER, Bookstore director, presented at the Textbook Affordability Conference in Atlanta in early November. She shared the college's success in reducing the cost of course materials. Fall term 65 percent of course materials were \$100 or less, up from 54 percent in fall 2016; 30 percent were \$0–\$40, up from 25 percent in fall 2016. The efforts were a result of implementing the course materials fee, having more Chemeketa Press titles, and JULIE PETERS and GARY WEST working with the faculty, deans, and the Bookstore to streamline the textbook selection process. Two months before the beginning of winter term, 98 percent of adoptions (titles selected for courses) were in and the Bookstore had the time needed to source the materials, which contributes to more used books and savings. This significant fact was shared at the conference and was acknowledged by a round of applause, as most college bookstores can only dream of having this essential information in a timely fashion. *(Core Theme: Access—A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.)*

Thanks to LYNN IRVIN, executive assistant for College Support Services, who helped organize the American Association of Women in Community Colleges (AAWCC) fall conference that was held at Embassy Suites in Tigard on November 16–17. ERIKA COKER, advising specialist, received the 2017 Community College Excellence Award, Sessions were presented by CHRIS KATO, R. TAYLOR, and JENNIFER SADOUK on the Early Childhood Education, Educator Development (ECEED) Program: A Partnership to Support Students; and LYNN IRVIN on the Oregon Statewide Mentorship Pilot program. The Chemeketa Choir, led by KERRY BURTIS, performed at the conference. Singers included EMMA CARLSON, JAMES CURTHS, KAITLYN DAVIS, MORGAN EUSTROM, CHEYENNE ROSS, THOMAS ROSS, STEVIE TRAPERO, and DOMINIQUE WILLIAMS. *(Core Theme: Community Collaborations—Instruction, training and workforce development are provided through collaboration with education partners, businesses, and community groups.)*

The Chemeketa Storm Women's Volleyball team won the 2017 Northwest Athletic Commission (NWAC) championship at the Convention Center in Tacoma, Washington. The team finished the season with a 30–4 record. The NWAC All-Tournament Team included—

Standard Report-5  
December 20, 2017

Most Valuable Player: JANE CALE; Most Inspirational Player: HALEY PATTERSON; Tournament First Team: HALEY PATTERSON and IALAH OCHSE; Tournament Second Team: MORGAN BOLGER; and NWAC Coach of the Year: TRACI STEPHENSON. (*Core Theme: Student Success—Students progress and complete their educational goals.*)

Thanks to the Holiday Social Committee planning members KAREN ALEXANDER, HOLLY COOK, DEE DIXON, NANCY ESPINOSA, IRMA GUZMAN, ASHLEY HACKETT, LYNN IRVIN, TIM KING (co-chair), LAURA LEON-CIPRIANO, ADAM MENNIG, GLORIA PHIPPS, BRIAN RADER, TERRY ROHSE (co-chair), JOAN SHAFFERS and STEVE VINCENT for organizing the Holiday Social on December 7. Special thanks to KERRY BURTIS and the CHEMEKETA CAROLERS for providing entertainment; ADAM MENNIG, who was the emcee; and staff from FACILITIES, MEDIA SERVICES, AUDITORIUM ASSISTANT SEAN WARNER, and NORTHWEST INNOVATIONS. Food gift certificates from donations by the Classified, Faculty, and Exempt Associations, and the sale of raffle tickets were given to families in need and have a Chemeketa connection. (*Value: Collaboration.*)

NANCY DUNCAN and JAMIE WENIGMANN, Foundation staff, are thanked for coordinating a benefit event with the Salem Holiday Market on Friday, December 8. This was the opening night of the three-day Holiday Market which had wine tasting, hors d'oeuvres, and early shopping specials with proceeds from admission fees going to the Chemeketa Student Relief Fund. The Chemeketa Cellars booth was staffed by JESSIE SANDROCK and AMANDA FREDRICKSON; STEPH FREGOSI and NEVA HUTCHINSON also had booths. Thank you to the other departments who participated throughout the weekend, including: KERRY BURTIS and the CHEMEKETA CAROLERS, MEGAN GONZALEZ and the criminal justice students who coordinated traffic, GRECIA GARCIA and student leaders who worked ticket booths and coordinated food pantry item donations, and PAM DITTERICK and EARLY CHILDHOOD EDUCATION students who staffed the kids' corner activity booth. (*Core Theme: Community Collaborations—Instruction, training and workforce development are provided through collaboration with education partners, businesses, and community groups.*)

Thanks to the many faculty and staff who have been heavily involved in the instructional and service area program reviews which occur on a five-year cycle and encourages programs and service areas to reflect as a group on performance in relation to the college's mission and core themes. The program and service reviews and presentations listed below have been completed. (*Core Theme: Academic Quality—Quality programs, instruction, and support services are provided to students.*)

Medical Assisting Program Review developed by faculty October 2015–October 2016. January 2017 presentation by MELISSA VANDYKE, PAUL DAVIS, student ALEXA EVANS, and former student and advisory committee member ALEXIS STRONG.

Visual Communications Program Review developed by PETER HOELTER and faculty September 2016–January 2017. February 2017 presentation by faculty PETER HOELTER, program chair, and CHRISTINE LINDER, BRET MALLEY, and JULIAN HARKEMA.

Wine Studies Program Review developed by faculty November 2015–January 2017. February 2017 presentation by faculty JESSICA SANDROCK, program chair, JESSICA CORTELL, and MICHAEL ADAMS.

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EMT/Paramedic Program Review developed by program chair GREGG LANDER November 2015–February 2017. March 2017 presentation by faculty GREGG LANDER.

Developmental Writing Program Review Update developed by faculty LAURA SCOTT and ALISSA HATTMAN. April 2017 presentation by program chair LAURA SCOTT.

Teaching and Learning Program Review developed by staff February 2016–March 2017. April 2017 presentation by DEBORAH SIPE, dean of Teaching and Learning, TRISH BOWLSBY, LORI JONES, AMANDA PATRICK, TIM PIERCE, and MARY ELLEN SCOFIELD.

Auxiliary Services/Bookstore Program Review developed by director MEREDITH SCHREIBER and staff November 2016–April 2017. May 2017 presentation by director MEREDITH SCHREIBER.

Student Retention and College Life Program Review developed by staff January–May 2017. June 2017 presentation by Dean of Student Retention and College Life MANUEL GUERRA, staff MICHELLE LIMAS, ADAM HOLDEN, GRECIA GARCIA-PEREZ, YESICA NAVARRO, LINDA RINGO-REYNA, Americorps representative AMANDA KNOPF, and students CYNTHIA DIXON, REGINA GARCIA, and MARICRUZ REYES.

Drafting Program Review developed by faculty October 2016–July 2017. August 2017 presentation by faculty MIKE KELLY, CARMEN WATKINS, and ANDREW FRANK.

Communications Program Review developed by faculty September 2016–September 2017. September 2017 presentation by faculty CERBRINA CHOU, PAUL EVANS, MICHELE DISHONG MCCORMACK, JOSIE WOOD, and former students BRITTANY KENISON and GEORGE KURTU.

eLearning and Academic Technologies Program Review developed by staff and faculty October 2016–September 2017. October 2017 presentation by dean KELLIE SCHELLENBERG and faculty and staff KRISTINE MEDYANIK, BETH HALE, COLIN STAPP, SAGE FREEMAN, TIM ANTONE, THOMAS BISHOP, ERIC NAMBO, and ALBA SCHOLZ.

Occupational Skills Training Program Review developed by faculty and staff October 2016–October 2017. October 2017 presentation by faculty MARK NOAH.

Engineering Program Review developed by faculty MARK MILLER January–June 2017. November 2017 presentation by faculty MARK MILLER and HALSTON TUSS.

Philosophy and Religious Studies Program Review developed by program chair PATRICK WILLIAMS with support from part-time faculty MATT DAVIES, December 2017 presentation by PATRICK WILLIAMS and students.

Separate Action-1  
December 20, 2017

**APPROVAL OF RESOLUTION NO. 17-18-15  
BANKING RESOLUTIONS DESIGNATING DEPOSITORY  
[17-18-118]**

**Prepared by**

Miriam Scharer, Associate Vice President—CSSD/Financial Management  
Julie Huckestein, President/Chief Executive Officer

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Authority to use a bank must be provided by the College Board of Education. The retirement of Andrew Bone requires a change of signatory for Chemeketa Community College for orders for payment or withdrawal of money, when drawn against its general banking account. This resolution shows that David Hallett is the Vice President of Governance and Administration of Chemeketa Community College and that he is an authorized signer effective January 1, 2018.

It is recommended that the board approve Resolution No. 17-18-15 for:

Resolution No. 17-18-15a	US Bank
Resolution No. 17-18-15b	City National Bank
Resolution No. 17-18-15c	Marion and Polk Schools Credit Union
Resolution No. 17-18-15d	US Bank Corporate Trust Services
Resolution No. 17-18-15e	Wells Fargo
Resolution No. 17-18-15f	Bank of America

**APPROVAL OF RESOLUTION NO. 17-18-15a  
BANKING RESOLUTIONS DESIGNATING DEPOSITORY**

RESOLVED THAT US Bank, at any one or more of its offices, is hereby designated banking depository of this corporation, and the individual whose name and signature appears below, is hereby added as authorized to sign on behalf of this corporation, orders for payment or withdrawal of money, when drawn against its general banking account.

Such authority shall remain in force until revoked by written notice to said bank of the action taken by the College Board of Education of this corporation.

It is agreed that all transactions between said bank, and this corporation shall be governed by contract as printed on bank's deposit and other forms; that said account is subject to bank's service charges in effect at any time, and that statements and vouchers may be mailed to this corporation's address as shown on bank's records.

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I hereby certify that the foregoing is a full and correct copy of the resolution duly adopted by the College Board of Education of Chemeketa Community College at a meeting of said board held on December 20, 2017, and that signatures appearing below are the actual signatures of the persons designated who are duly qualified and active in their respective capacities.

\_\_\_\_\_  
Ken Hector  
Chairperson

\_\_\_\_\_  
Julie Huckestein  
President/Chief Executive Officer

AUTHORIZED SIGNER:

Signature \_\_\_\_\_  
David Hallett, Vice President, Governance and Administration

Date \_\_\_\_\_



**APPROVAL OF RESOLUTION NO. 17-18-15b  
BANKING RESOLUTIONS DESIGNATING DEPOSITORY**

RESOLVED THAT City National Bank, at any one or more of its offices, is hereby designated banking depository of this corporation, and the individual whose name and signature appears below, is hereby added as authorized to sign on behalf of this corporation, orders for payment or withdrawal of money, when drawn against its general banking account.

Such authority shall remain in force until revoked by written notice to said bank of the action taken by the College Board of Education of this corporation.

It is agreed that all transactions between said bank, and this corporation shall be governed by contract as printed on bank's deposit and other forms; that said account is subject to bank's service charges in effect at any time, and that statements and vouchers may be mailed to this corporation's address as shown on bank's records.

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\_\_\_\_\_  
Ken Hector  
Chairperson

\_\_\_\_\_  
Julie Huckestein  
President/Chief Executive Officer

AUTHORIZED SIGNER:

Signature \_\_\_\_\_  
David Hallett, Vice President, Governance and Administration

Date \_\_\_\_\_

**APPROVAL OF RESOLUTION NO. 17-18-15c  
BANKING RESOLUTIONS DESIGNATING DEPOSITORY**

RESOLVED THAT Marion and Polk Schools Credit Union, at any one or more of its offices, is hereby designated banking depository of this corporation, and the individual whose name and signature appears below, is hereby added as authorized to sign on behalf of this corporation, orders for payment or withdrawal of money, when drawn against its general banking account.

Such authority shall remain in force until revoked by written notice to said bank of the action taken by the College Board of Education of this corporation.

It is agreed that all transactions between said bank, and this corporation shall be governed by contract as printed on bank's deposit and other forms; that said account is subject to bank's service charges in effect at any time, and that statements and vouchers may be mailed to this corporation's address as shown on bank's records.

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\_\_\_\_\_  
Ken Hector  
Chairperson

\_\_\_\_\_  
Julie Huckestein  
President/Chief Executive Officer

AUTHORIZED SIGNER:

Signature \_\_\_\_\_  
David Hallett, Vice President, Governance and Administration

Date \_\_\_\_\_

**APPROVAL OF RESOLUTION NO. 17-18-15d  
BANKING RESOLUTIONS DESIGNATING DEPOSITORY**

RESOLVED THAT US Bank Corporate Trust Services, at any one or more of its offices, is hereby designated banking depository of this corporation, and the individual whose name and signature appears below, is hereby added as authorized to sign on behalf of this corporation, orders for payment or withdrawal of money, when drawn against its general banking account.

Such authority shall remain in force until revoked by written notice to said bank of the action taken by the College Board of Education of this corporation.

It is agreed that all transactions between said bank, and this corporation shall be governed by contract as printed on bank's deposit and other forms; that said account is subject to bank's service charges in effect at any time, and that statements and vouchers may be mailed to this corporation's address as shown on bank's records.

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\_\_\_\_\_  
Ken Hector  
Chairperson

\_\_\_\_\_  
Julie Huckestein  
President/Chief Executive Officer

AUTHORIZED SIGNER:

Signature \_\_\_\_\_  
David Hallett, Vice President, Governance and Administration

Date \_\_\_\_\_

**APPROVAL OF RESOLUTION NO. 17-18-15e  
BANKING RESOLUTIONS DESIGNATING DEPOSITORY**

RESOLVED THAT Wells Fargo, at any one or more of its offices, is hereby designated banking depository of this corporation, and the individual whose name and signature appears below, is hereby added as authorized to sign on behalf of this corporation, orders for payment or withdrawal of money, when drawn against its general banking account.

Such authority shall remain in force until revoked by written notice to said bank of the action taken by the College Board of Education of this corporation.

It is agreed that all transactions between said bank, and this corporation shall be governed by contract as printed on bank's deposit and other forms; that said account is subject to bank's service charges in effect at any time, and that statements and vouchers may be mailed to this corporation's address as shown on bank's records.

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Ken Hector  
Chairperson

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Julie Huckestein  
President/Chief Executive Officer

AUTHORIZED SIGNER:

Signature \_\_\_\_\_  
David Hallett, Vice President, Governance and Administration

Date \_\_\_\_\_

**APPROVAL OF RESOLUTION NO. 17-18-15f  
BANKING RESOLUTIONS DESIGNATING DEPOSITORY**

RESOLVED THAT Bank of America, at any one or more of its offices, is hereby designated banking depository of this corporation, and the individual whose name and signature appears below, is hereby added as authorized to sign on behalf of this corporation, orders for payment or withdrawal of money, when drawn against its general banking account.

Such authority shall remain in force until revoked by written notice to said bank of the action taken by the College Board of Education of this corporation.

It is agreed that all transactions between said bank, and this corporation shall be governed by contract as printed on bank's deposit and other forms; that said account is subject to bank's service charges in effect at any time, and that statements and vouchers may be mailed to this corporation's address as shown on bank's records.

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\_\_\_\_\_  
Ken Hector  
Chairperson

\_\_\_\_\_  
Julie Huckestein  
President/Chief Executive Officer

AUTHORIZED SIGNER:

Signature \_\_\_\_\_  
David Hallett, Vice President, Governance and Administration

Date \_\_\_\_\_

Separate Action-2  
December 20, 2017

**APPROVAL OF RETIREMENT RESOLUTION  
NO. 17-18-14, ROBIN M. BISCHOF  
[17-18-119]**

**Prepared by**

Julie Huckestein, President/Chief Executive Officer

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The College Board of Education honors employees who retire after years of service to the college. Attached is a resolution honoring Robin M. Bischof, who retires effective November 30, 2017.

It is recommended that the College Board of Education adopt Resolution No. 17-18-14, Robin M. Bischof.

Separate Action-2  
December 20, 2017

**RETIREMENT RESOLUTION NO. 17-18-14  
ROBIN M. BISCHOF**

WHEREAS, Robin M. Bischof began her 28-year, three-month association as a salaried employee with Chemeketa Community College in September 1989; and


WHEREAS, Robin M. Bischof gave dedicated service to Chemeketa Community College currently as Department/Project Coordinator/Analyst, Academic Development Department of Academic Progress and Regional Education Services Division; therefore,

BE IT RESOLVED, that upon her retirement date of November 30, 2017, the College Board of Education hereby honors and commends Robin M. Bischof for her loyalty, dedication and personal commitment to Chemeketa Community College.



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Ken Hector  
Board Chairperson



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Julie Huckestein  
President/Chief Executive Officer

Action-1  
December 20, 2017

**APPROVAL OF ADVISORY COMMITTEES FOR 2017–2018  
[17-18-120]**

**Prepared by**

Johnny Mack, Executive Dean—Career and Technical Education  
Jim Eustrom, Vice President—Instruction and Student Services/  
Campus President, Yamhill Valley

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Advisory committees play a significant role in the development of Chemeketa's educational programs. Each year recognized and respected specialists, representing a cross-section of their occupational fields, are recruited from throughout the college's district to serve three-year terms on career and technical advisory committees. The members, with their understanding of the needs of employers and employees in the community, provide assistance in developing and maintaining programs and curricula which reflect the needs of the workplace. There are close to 300 community members serving on college advisory boards.

It is recommended that the College Board of Education approve the advisory committee membership lists for the 2017–2018 academic year.



**Chemeketa Community College  
Advisory Committees  
for 2017–2018**

**Role**

Advisory committees play a vital role in advancing the college's preparation of a quality workforce to meet our district's employment needs. The committees serve as highly effective resources for continuous program improvement and evaluation. The influence of advisory committees in assisting the college to make wise decisions concerning the direction of career and technical education at Chemeketa is significant.

Advisory committees are composed of recognized and respected community members who represent a cross-section of their occupational field. College staff and current students also attend meetings to provide input on educational and workforce issues. Together, advisory committee members develop and implement an annual plan of work to assist programs in meeting the needs of career and technical students and to reflect the requirements of the work world.

**Advisory Committees**

- Accounting
- AgriBusiness Management
- Automotive Technology
- Building Inspection Technology
- Business Management
- Business Technology
- Computer Information Systems
- Criminal Justice
- Dental Assisting
- Drafting Technology
- Early Childhood Education
- Electronic Technologies
- Emergency Medical Technology
- Fire Protection
- Health Information Management
- Hemodialysis Technician
- Horticulture
- Hospitality and Tourism Management
- Human Services
- Machining Technology
- Medical Assisting
- Nursing Education
- Occupational Skills Training
- Pharmacy Technology
- Robotics
- Speech Language Pathology Assistant
- Visual Communications
- Welding Technology
- Wine Studies

**Accounting Advisory Committee  
2017–2018**

**Degrees and Certificates**

Accounting Associate of Applied Science  
Accounting Baccalaureate Preparation Certificate of Completion  
Accounting Certificate of Completion  
Payroll Certificate of Completion  
Tax Preparation Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Scoles	Shari	Hoots, Weyant, Baker & Wiley, P.C.	Salem
Vice Chair	Vidal	Trudy	DAS, State Controller's Division	Salem
Member	Blanchard	Michael	Johnson, Glaze & Co. CPAs, P.C.	Salem
Member	Henton	Laura	Accountemps	Eugene
Member	Jackson	Vickie	AccurAccounts, Inc.	Keizer
Member	Ray	Becky	NW Senior & Disability Services	Salem
Program Dean	Taylor	R.	Chemeketa Community College	Salem

**AgriBusiness Management Advisory Committee  
2017–2018**

Non-credit Workforce Training

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Boyle	Bob	Northwest Farm Credit Services	Salem
Vice Chair	Tietze	Deke	Columbia Bank	Salem
Member	Burkhead	Jenni	J Farms, LLC	Amity
Member	Duerst	Douglas	IOKA Farms, Inc.	Silverton
Member	Dusschee	Dan	Freedom Hill Vineyard	Dallas
Member	Goddik	Arne	Arne Goddik Farms	Dayton
Member	Kuenzi	Terry	Kuenzi & Company, LLC	Salem
Member	Quiring	Ron	Quiring Farms	Rickreall
Member	Sprenkle	Donna	Linn County Farm Service Agency	Tangent
Member	Stein	Ralph	Yamhill Vineyards	Yamhill
Program Director	Sandrock	Jessica	Chemeketa Community College/Eola	Salem

**Automotive Technology Advisory Committee  
2017–2018**

**Degrees and Certificates**

Automotive Technology Associate of Applied Science  
Automotive Body Repair Certificate of Completion  
Automotive Entry Level Technician Certificate of Completion  
Automotive Machining Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Pastrie	Chris	Baxter Auto Parts/Performance Warehouse	Salem
Vice Chair	Schaeffer	David	World of Speed	Wilsonville
Member	Bowyer-Gottfried	Amy	Capitol Subaru	Aumsville
Member	Jensen	Craig	Davison Auto Parts	Silverton
Member	Lehman	Evan	Roberson Motors	Salem
Member	Lucas	Shawn	Capitol Chevrolet Cadillac	Salem
Member	Ragan	Margaret	Northwest Automotive Trades Association	Portland
Member	Sochia	Bryan	Certified Automotive Repair	Salem
Member	Wimp	Josh	Falck Northwest	Salem
Program Dean	Cheyne	Larry	Chemeketa Community College	Salem

Action-1  
December 20, 2017

**Building Inspection Technology Advisory Committee  
2017–2018**

**Degrees and Certificates**

Building Inspection Technology Associate of Applied Science

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Member	Bateman	Brooks	City of Newberg	Newberg
Member	Carlson	Dan	City of Wilsonville	Wilsonville
Member	Cowen	Crystle	City of Portland, Bureau of Development Services	Portland
Member	Cuno	Ted	City of Dallas	Dallas
Member	Jackson	Warren	Marion County	Salem
Member	Jones	Daryl	City of Silverton	Silverton
Member	Kennedy	Jeff	City of Independence	Independence
Member	McGuire	Steve	Lane County	Eugene
Member	Phelps	Jason	City of Hillsboro Building Department	Hillsboro
Member	Piercy	Janell	City of Portland, Bureau of Development Services	Portland
Member	Stutzman	Gary	City of Albany	Albany
Member	Tamerhoulet	Rebai	City of Salem	Salem
Program Director	Miller	Glen	Chemeketa Community College/Polk	Dallas

**Business Management Advisory Committee  
2017–2018**

**Degrees and Certificates**

Management Associate of Applied Science  
Procurement and Supply Chain Management Associate of Applied Science  
Procurement Management Certificate of Completion  
Retail Management Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Lamb	Sue	Dallas Retirement Village	Dallas
Chair	Molyneaux	Erin	Phiz Spa	Salem
Vice Chair	Bevington	Al	New York Life Insurance	Salem
Member	Cobos	Pam	MaPS Credit Union	Salem
Member	DeSantis	Ken	DeSantis Landscapes	Salem
Member	Jackson	Jay	DAS Policy	Salem
Member	Morris	John	Oregon State University College of Business	Corvallis
Program Dean	Taylor	R.	Chemeketa Community College	Salem

**Business Technology Advisory Committee  
2017–2018**

**Degrees and Certificates**

Administrative Office Professional Associate of Applied Science  
Accounting Administrative Assistant Associate of Applied Science Degree Option  
Medical Administrative Assistant Associate of Applied Science  
Virtual Office Assistant Associate of Applied Science Degree Option  
Business Software Certificate of Completion  
Business Technology Certificate of Completion  
Office Fundamentals Certificate of Completion  
Virtual Office Assistant Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Member	Adkins	Michele	Salem Electric	Salem
Member	Gregg	Mel	City of Salem—Human Resources	Salem
Member	Sime	Kathy	Salem Police Department	Salem
Member	Wyland	Heather	Oregon Travel Experience	Salem
Member	Zavala	Sara	Marion County Sheriff's Office	Salem
Program Dean	Taylor	R.	Chemeketa Community College	Salem

**Computer Information Systems Advisory Committee  
2017–2018**

**Degrees and Certificates**

Computer Systems and Information Technology Associate of Applied Science  
Computer Programming Certificate of Completion  
Systems Administrator and Network Security Certificate of Completion  
Web Developer Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Bradfield	Eric	Salem Keizer Public Schools	Salem
Vice Chair	Farris	Ammon	Helion Software, Inc.	Salem
Member	Baldwin	Craig	Not Listed	
Member	Casady	Chad	PH Tech	Salem
Member	Gawne	Andrew	Department of Consumer & Business Services, State of Oregon	Salem
Member	Palacios	Dan	Department of Consumer and Business Services	Salem
Member	Rich	Kevin	Bookbyte	Salem
Member	Roberson	Kathy	McNary High School	Keizer
Member	Zavala	Francisco	Linn Benton Lincoln ESD	Albany
Program Dean	Taylor	R.	Chemeketa Community College	Salem



**Criminal Justice Advisory Committee  
2017–2018**

**Degrees and Certificates**

Corrections Associate of Applied Science  
Criminal Justice Associate of Applied Science  
Juvenile Justice Associate of Applied Science  
Law Enforcement Associate of Applied Science  
Basic Corrections Certificate of Completion  
Basic Law Enforcement Certificate of Completion  
Juvenile Corrections Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Ninman	Gary	Department of Corrections	Salem
Vice Chair	Fergus	Levi	Newburg-Dundee Police Department	Salem
Member	Aljets	Shawn	Silverton Police Department	Silverton
Member	Collins	Tony	Willamette Valley Communications Center	Salem
Member	Cox	Steve	Oregon Department of Corrections	Salem
Member	Crabtree	Jack	McMinnville School District	McMinnville
Member	Daniel	Mark	Sherwood Police Department	Sherwood
Member	Miller	Skip	Salem Police Department	Salem
Member	Ramsey	Jacob	Marion County Sheriff's Office	Salem
Member	Ruby	Jeremy	Yamhill County Sheriff's Office	McMinnville
Member	Tallan	Darrell	Monmouth Police Department	Monmouth
Member	Taylor	Don	Turner Police Department	Turner
Member	Thompson	Sid	OR Board of Parole & Post-Prison Supervision	Salem
Member	White	Christopher	Marion County Sheriff's Office	Salem
Program Dean	Roache	Marshall	Chemeketa Community College	Brooks

**Dental Assisting Advisory Committee  
2017–2018**

**Degrees and Certificates**

Dental Hygiene Bachelor of Science (Oregon Institute of Technology partnership)  
Dental Assisting Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Butterfield	Rachel	Dr. Eyre—Dental Practice	Salem
Vice Chair	Rollins	Abigail	Private Practice	Salem
Member	Carriger	Haylee	Keizer Permanente	Salem
Member	Crawford	Tonya	Endo—Dr. Heiman—Yamhill Endodontics	Lafayette
Member	Fleeman	Sally	Dr. Weston Morrill	Dallas
Member	Mitchell	Leslie	Private Practice	Newberg
Member	Ray	Tricia	Private Practice	Salem
Member	Woolsey	Matthew	Private Practice	Dallas
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem

**Drafting Technology Advisory Committee  
2017–2018**

**Degrees and Certificates**

Computer-Assisted Drafting (CAD) Associate of Applied Science  
Architectural Drafting Certificate of Completion  
Computer-Assisted Drafting (CAD) Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	DeLeon	Eric	OBEC Consulting Engineers	Salem
Member	Benthin	Lyndsay	CH2M-Hill Engineers & Planners	Corvallis
Member	Costic	Katie	AC + Co Architecture   Community	Salem
Member	Crabb	Sean	MSC Engineers, Inc.	Salem
Member	Galindo	Jahaziel	Lenity Architecture	Salem
Member	James	Brenda	Product Delivery Group, LLC	Salem
Member	Perry	Ben	Landis Consulting Engineering Services	Salem
Member	Reichelderfer PE	Barry	Evergreen Engineering, Inc.	Eugene
Member	Shanahan	Jim	Gaylord Ventilation	Tualatin
Member	Tallan	Todd	Westech Engineering	Salem
Program Dean	Cheyne	Larry	Chemeketa Community College	Salem

**Early Childhood Education Advisory Committee  
2017–2018**

**Degrees and Certificates**

Early Childhood Education Associate of Applied Science  
Early Childhood Education Certificate of Completion  
Infant/Toddler Certificate of Completion  
Preschool Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Weatherly	Cheryl	Salem-Keizer Head Start	Salem
Member	Barrows	Wendy	Mid-Willamette Valley Community Action Head Start	Salem
Member	Cagle	Mary Jane	North Salem High School	Salem
Member	Clark	Jennifer	Circle of Friends Family Child Care	Silverton
Member	Fletcher	Chris	Top Dog Travel	Salem
Member	Meneley	Cheri	Head Start of Yamhill County	McMinnville
Member	Morejohn	Jenn	Head Start of Yamhill county	McMinnville
Member	Nicholson-Nelson	Gil	Private Practice LCSW	Salem
Member	Noud	Roxanne	Not Listed	Salem
Member	Reeves	Jon	Mid-Willamette Valley Community Action Head Start	Salem
Member	Schoepper	Ann	Not Listed	Silverton
Member	Stanley	Mandy	Western Oregon University	Salem
Member	Suefert	Julie	Community Action Head Start	Salem
Member	Vandehey	Shannon	Community Action Child Care Resource & Referral of Marion, Polk & Yamhill Counties	Salem
Program Dean	Taylor	R.	Chemeketa Community College	Salem

**Electronic Technologies Advisory Committee  
2017–2018**

**Degrees and Certificates**

Electronic Engineering Technician Associate of Applied Science  
Computer Electronics Associate of Applied Science Option  
Industrial Electronics Associate of Applied Science Option  
Process Control Technology Associate of Applied Science Option  
Renewable Energy Management Associate of Applied Science Option  
Electronics Certificate of Completion  
Process Control Certificate of Completion  
Network Technology Essentials Certificate

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Cunningham	Joseph	Oregon Emergency Management	Salem
Vice Chair	Grunberg	Keith	CoastCom, Inc.	Keizer
Member	Bennett	Joan	Oregon Cherry Growers	Salem
Member	Blair	Ray	CISCO Systems	Lake Oswego
Member	Haider	Laer	Oregon DHS, OHA	Salem
Member	Harris	Blain	Meduri Farms	Dallas
Member	Hudnall	Randy	UTI Worldwide	Keizer
Member	Kaufman	Neil	Cascade Microtech, Inc.; Production Probe Division	Silverton
Member	Kumler	Ryan	Meduri Farms Inc	Keizer
Member	Luebbers	Dominic	Oregon State Police	Salem
Member	Rosanbalm	Michael	unknown	Aumsville
Member	Scott	John	Turitt Bros. Inc.	Salem
Program Dean	Cheyne	Larry	Chemeketa Community College	Salem

Action-1  
December 20, 2017

**Emergency Medical Technology Advisory Committee  
2017–2018**

**Degrees and Certificates**

Paramedicine Associate of Applied Science

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Brumfield	Todd	Dallas Fire Dept.	Dallas
Member	Benmoussa	Gabriel	City of Salem Fire Department	Salem
Member	Bohrer-Clancy	Jesse	Silverton Hospital	Silverton
Member	Grimes	Toni	Woodburn Ambulance	Salem
Member	Mauer	Adam	Santiam Hospital	Stayton
Member	Mayfield	Mike	Polk County fire District #1	Independence
Member	Mount	Dale	McMinnville Fire Department	McMinnville
Member	Pratt	Jennifer	Falck	Salem
Member	Riley	Terry	Marion County Fire District #1	Salem
Member	Russell	Ryan	Keizer Fire District	Keizer
Program Dean	Roache	Marshall	Chemeketa Community College	Brooks

**Fire Protection Technology Advisory Committee  
2017–2018**

**Degrees and Certificates**

Fire Prevention Associate of Applied Science

Fire Suppression Associate of Applied Science

Fire Service Supervision and Management Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Riley	Terry	Marion County Fire District #1	Salem
Chair	Blanco	Hector	Keizer Fire District	Keizer
Member	Cane	Jason	Oregon Office of State Fire Marshall	Salem
Member	DeCarlo	Carl	Salem Fire Department	Salem
Member	Hannon	Jay	Woodburn Fire District	Woodburn
Member	Haven	Alex	Newberg Fire	Newberg
Member	Hoxie	Sean	Dallas Fire Department	Dallas
Member	Hume	Alan	Sublimity Fire District	Sublimity
Program Dean	Roache	Marshall	Chemeketa Community College	Brooks

Action-1  
December 20, 2017

**Health Information Management Advisory Committee  
2017–2018**

**Degrees and Certificates**

Health Information Management Associate of Applied Science

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Deaton	Kathy	WVP Group	Dallas
Vice Chair	Brainard	Susan	Santiam Hospital	Stayton
Member	Irving	Loretta	OSCO/SCI/MCCF, Health Services	Salem
Member	Layton	Michelle	Salem Clinic	Salem
Member	Richards	Ashley	Salem Hospital	Salem
Member	Smith	Adriene	Salem Clinic	Salem
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem



Action-1  
December 20, 2017

**Hemodialysis Technician Advisory Committee  
2017–2018**

**Degrees and Certificates**

Hemodialysis Technician Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Member	Beatty	Kendall	Fresenius Medical Care	Beaverton
Member	Chan	Dexter	Fresenius Medical Care	Portland
Member	Gomez	Debbie	Fresenius	Portland
Member	Kaczor-Roach	Stacy	DaVita	Salem
Member	Mohindra	Misha	Not Listed	Corvallis
Member	Rodriguez	Trish	DaVita	Portland
Member	Sheeley	Kyle	DaVita	McMinnville
Member	Stowell	Casey	Fresenius Medical Care	Mt Lakes/ Portland
Program Director	Davis	Paul	Chemeketa Yamhill Valley Campus	McMinnville

**Horticulture Advisory Committee  
2017–2018**

**Degrees and Certificates**

Horticulture Associate of Applied Science

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Tancredi	Val	Retired	Salem
Chair	Zielinski	Josh	Alpha Nursery	Salem
Member	Bailey	Rod	Alder Springs Enterprises	Salem
Member	Fernandez-Salvador	Javier	OSU Marion County Extension	Salem
Member	Fischer	Jim	Retired	Salem
Member	Hibbard-Swanson	Jared	Marion-Polk Food Share	Salem
Member	Knobloch	Brenda	Salem-Keizer Education Foundation	Salem
Member	Schmidt	Ron	Woodburn Nursery and Azaleas	Woodburn
Member	Stone	Jeff	Oregon Association of Nurseries	Wilsonville
Member	Weeks	Bradley	Weeks Berry Nursery	Keizer
Program Director	Sandrock	Jessica	Chemeketa Community College/Eola	Salem

**Hospitality and Tourism Management Advisory Committee  
2017–2018**

**Degrees and Certificates**

Hospitality and Tourism Management Associate of Applied Science  
Event Management Certificate of Completion  
Food and Beverage Management Certificate of Completion  
Lodging Management Certificate of Completion  
Tourism and Travel Management Certification of Completion  
Hospitality and Tourism Management Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Member	Dieker	Christine	Keizer Chamber of Commerce	Keizer
Member	Dodge	Ron	Oregon Department of Education	Salem
Member	Fitzgerald	Kristi	Salem Boys and Girls Club	Salem
Member	Grace	Melissa	Evergreen Aviation	McMinnville
Member	Hyland	Jillian	Residence Inn Portland South/Lake Oswego	Portland
Member	Kelsh	Sheryl	Chehalem Valley Chamber of Commerce	Newberg
Member	Leonard	Alisha	Oregon Garden	Silverton
Member	McColly	Marla	Salem Chamber of Commerce	Salem
Member	Popkin	Wendy	ORLA Education Foundation	Wilsonville
Member	Reynolds	Jim	Food Services of America (FSA)	Woodburn
Member	Shultz	Janet	Spirit Mountain Casino	Grande Ronde
Member	Winokur	Kaitlyn	Pillar Hotels	Salem
Member	Worotikan	Albert	Western Oregon University	Monmouth
Program Director	Davis	Paul	Chemeketa Yamhill Valley Campus	McMinnville

**Human Services Advisory Committee  
2017–2018**

**Degrees and Certificates**

Addiction Studies Associate of Applied Science  
Social Services Associate of Applied Science  
Addiction Counselor Certification Preparation Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Winningham	Robert	Western Oregon University	Monmouth
Vice Chair	Davis	Trish	Marion County Behavioral Health	Salem
Member	Blea	Phillip	Marion County Behavioral Health	Salem
Member	Erb	Ashley	Shangri-La	Salem
Member	Jenne	Maureen	Emergence Addiction & Behavioral Therapies	Eugene
Member	Lief	Jennifer	Polk County Mental Health & Addiction Services	Dallas
Member	Northcott	Kevin	Bridgeway Recovery Services	Salem
Member	Pritt	Tanya	Milestones Family Recovery	
Member	Walker	Che	Partnerships in Community Living, Inc.	
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem

**Machining Technology Advisory Committee  
2017–2018**

**Degrees and Certificates**

Computer-Aided Design/Computer-Aided Manufacturing (CAD/CAM) Associate of Applied Science

Basic Manufacturing Technician Certificate of Completion

Computer-Aided Manufacturing (CAM) Fundamentals Certificate of Completion

Computer Numerically Controlled (CNC) Operator Certificate of Completion

Manual Machine Operator Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Domeyer	Kaleb	GK Machine Corp	Salem
Member	Benjamin	John	SECO Tools Inc	Tualatin
Member	Burns	Ron	River City Machine	Salem
Member	Davis	Jeremiah	A-dec	Newberg
Member	Grob	Andreas	SECO Tools	Milwaukie
Member	Harbord	Doug	DMG Mori	Lake Oswego
Member	Jones	Travis	Innovative Manufacturing and Design	Salem
Member	Keyser	Mike	Hill Brothers Machine	Salem
Member	Marsh	David	DMG Mori	Lake Oswego
Member	Murphy	Randy	DMG Mori	Hubbard
Member	Russ	Rick	Ulven Companies	Hubbard
Member	Ulven	Mike	Ulven Companies	Hubbard
Member	Witmer	Steve	DMG Mori	Lake Oswego
Program Dean	Cheyne	Larry	Chemeketa Community College	Salem

**Medical Assisting Advisory Committee  
2017–2018**

**Degrees and Certificates**

Medical Assisting Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Powers	Nichole	Kaiser Permanente	Salem
Vice Chair	Deaton	Kathy	WVP Medical Group	Dallas
Member	Armstrong	Janette	Salem Health	Salem
Member	Blair	Tashina	Grand Ronde	Grand Ronde
Member	Dodson	Stacie	Samaritan Health	Corvallis
Member	Easterly	Kenna	Willamette Valley Clinics	McMinnville
Member	Eldridge	Michelle	WVP Medical Group	Salem
Member	Irving	Loretta	OSCI	Salem
Member	Kennard	Pat	The Doctors' Clinic	Salem
Member	Litke	Teri	Vida Family Medicine	Salem
Member	Shedd	Pam	Salem Clinic	Salem
Member	Strong	Alexis	Silver Falls Dermatology & Allergy	Stayton
Member	Weinhold	Christy	Samaritan Health	Corvallis
Program Director	Davis	Paul	Chemeketa Yamhill Valley Campus	McMinnville

**Nursing Education Advisory Committee  
2017–2018**

**Degrees and Certificates**

Nursing Associate of Applied Science  
Practical Nursing Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Wolfe	Sarah	Salem Hospital	Salem
Vice Chair	McCallum	Angi	Dallas Retirement Village	Dallas
Member	Blair	Damion	Oregon State Hospital	Salem
Member	Carver	Sabrina	Providence Benedictine Nursing Center	Mt. Angel
Member	Divelbiss	Amy	North Salem High School	Salem
Member	Fifer	Pam	George Fox University School of Nursing	Newberg
Member	Hutchinson	Pam	Marion County Health Department	Salem
Member	Irving	Loretta	Oregon Department of Corrections	Salem
Member	Rivera	Amanda	McKay High School	Salem
Member	Scheel	Julianne	Willamette Valley Medical Center	McMinnville
Member	Sheets	Geralyn	Silverton High School	Silverton
Member	Shubin	Desi	Willamette Valley Medical Center	McMinnville
Member	Stenger	Cynthia	Samaritan Health Services	Corvallis
Member	Wysock	Christine	Salud Medical Center	Woodburn
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem

**Occupational Skills Training Advisory Committee  
2017–2018**

**Degrees and Certificates**

Occupational Skills Training Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Marinos	Deborah	Disability Network & Resource Facilitator	Silverton
Member	Garren	Steve	Oregon DMV	Salem
Member	May	Carol	Salem-Keizer School District	Salem
Member	Nichols	Marilyn	Oregon State Hospital	Salem
Member	Robinson	Melissa	University of Western States	Portland
Member	Schreiber	Kelly	Worksource Oregon/ResCare	Salem
Member	Sisemore	Linda	North Salem Vocational Rehabilitation Services	Salem
Member	Ulrich	Marilyn	Oregon Employment Department Trade Act.	Salem
Member	Wolcott	Sherry	Oregon Employment Department	Salem
Member	Young	Cheryl	Marion-Polk Food Share	Salem
Program Dean	Cheyne	Larry	Chemeketa Community College	Salem



**Pharmacy Technology Advisory Committee  
2017–2018**

**Degrees and Certificates**

Pharmacy Management Associate of Applied Science  
Pharmacy Technician Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Zimmerman	Steven	Salem Hospital	Salem
Vice Chair	McCain	Kristyn	Fred Meyer	Salem
Member	Aysheh	Nesreen	Pharmacy Technician	Salem
Member	Free	Josh	Consonus Pharmacy	Milwaukie
Member	Grant	Amber	Pill Box	Silverton
Member	Wells	Kenneth	Oregon State University	Junction City
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem

Action-1  
December 20, 2017

**Robotics Advisory Committee  
2017–2018**

**Degrees and Certificates**

Robotics Associate of Applied Science

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Cunningham	Joseph	Oregon Emergency Management	Salem
Vice Chair	Grunberg	Keith	CoastCom, Inc.	Keizer
Member	Bennett	Joan	Oregon Cherry Growers	Salem
Member	Blair	Ray	CISCO Systems	Lake Oswego
Member	Haider	Laer	Oregon DHS, OHA	Salem
Member	Harris	Blain	Meduri Farms	Dallas
Member	Hudnall	Randy	UTI Worldwide	Keizer
Member	Kaufman	Neil	Cascade Microtech, Inc.; Production Probe Division	Silverton
Member	Kumler	Ryan	Meduri Farms Inc	Keizer
Member	Luebbers	Dominic	Oregon State Police	Salem
Member	Rosanbalm	Michael	unknown	Aumsville
Member	Scott	John	Turitt Bros. Inc.	Salem
Program Dean	Cheyne	Larry	Chemeketa Community College	Salem

**Speech-Language Pathology Assistant Advisory Committee  
2017–2018**

**Degrees and Certificates**

Speech-Language Pathology Assistant Associate of Applied Science  
Speech-Language Pathology Assistant Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Price	Jennie	Intermountain ESD	Pendleton
Vice Chair	Ryan	Cindy	Western Oregon University	Monmouth
Member	Grey	DebraLee	Salem Hospital	Salem
Member	Levinson	Deborah	Harrisburg School District	Harrisburg
Member	Roberts	Heidii	Clackamas Speech	Clackamas
Program Director	Davis	Paul	Chemeketa Yamhill Valley Campus	McMinnville

**Visual Communications Advisory Committee  
2017–2018**

**Degrees and Certificates**

Graphic Design Associate of Applied Science  
Interactive Media Associate of Applied Science Option

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Lyon	Jessica	Pivot	Turner
Vice Chair	Minten	Marsha	Maps Credit Union	Salem
Member	Bailey	Jacob	Sea Legs Media	
Member	Bolesky	Jeremy	Leopold Ketel & Partners	Portland
Member	Cox	Ron	Corban University	Salem
Member	Lorentz	Kerry	Statesman Journal	Salem
Member	Mair Lowery	Matt	Wire Creative	Milwaukie
Member	Thomas	Vin	Fixel	
Member	Watson	Brian	Sea Legs Media	
Member	Wright	Mike	Willamette University	Salem
Member	Wytcherley	Brian	Free Lance Photographer	
Program Dean	Taylor	R.	Chemeketa Community College	Salem

**Welding Technology Advisory Committee  
2017–2018**

**Degrees and Certificates**

Welding Fabrication Associate of Applied Science  
Welding Certificate of Completion  
Arc Welding Certificate of Completion  
MIG Welding Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	Bender	Bob	Industrial Welding Supply	Salem
Vice Chair	Johnson	Marty	Unknown	West Linn
Member	Fery	Eric	Ag Chains Plus, Inc.	Sublimity
Member	Gaskins	Pete	unknown	Salem
Member	Joseph	Brian	JV Northwest	Salem
Member	Kintner	Ray	Industrial Welding Supply	Jefferson
Member	Martin	John	Zephyr Engineering	Salem
Program Dean	Cheyne	Larry	Chemeketa Community College	Salem

**Wine Studies Advisory Committee  
2017–2018**

**Degrees and Certificates**

Vineyard Management Associate of Applied Science  
Winemaking Associate of Applied Science  
Vineyard Operations Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>
Chair	O'Brien	Betty	Elton Vineyards	Salem
Member	Bailey	Bob	Northwest Vineyard Services	Amity
Member	Beck	Jeanne	Crawford Beck Vineyard	Amity
Member	Boskov	Bree	Oregon Wine Board	Portland
Member	Casteel	Ted	Bethel Heights Vineyards	Salem
Member	Chambers	Marie	Oregon Wine Board	Portland
Member	Collier	Christine	Willamette Valley Vineyards	Turner
Member	Crank	Don	Hawks View Vineyards	Sherwood
Member	Davis	Andrew	The Radiant Sparkling Wine Company, LLC	McMinnville
Member	Ford	Lowell	Illaha Vineyards	Salem
Member	Keegan	Eugenia	Jackson Family Wines	Yamhill
Member	Miller	John	Mahonia Vineyards	Salem
Member	Olson	Mary	Airlie Winery and Dunn Forest Vineyard	Monmouth
Member	Panichkul	Victor	Stoller Family Estate	Dayton
Member	Skinkis	Patricia A.	Oregon State University	Corvallis
Member	Spearman-Eskelsen	Nicole	Yamhill-Carlton High School	Yamhill
Member	Thomson	Steve	Cristom Vineyards	Salem
Member	West	Paden	Isabelle Meunier Consulting	McMinnville
Program Director	Sandrock	Jessica	Chemeketa Community College/Eola	Salem

**APPROVAL OF COLLEGE POLICIES  
#6270—SITE, BUILDING, AND ROOM IDENTIFICATION;  
#6280—GIFTS AND DONATIONS; #6510—INSURANCE (RISK MANAGEMENT)  
AND #7010—COMMUNITY SERVICES  
[17-18-121]**

**Prepared by**

Rebecca Hillyer, General Counsel  
Julie Huckestein, President/Chief Executive Officer

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**SITE, BUILDING, AND ROOM IDENTIFICATION—POLICY #6270**

This policy was last reviewed by the board in March 2015. There are no recommended edits to this policy.

**GIFTS AND DONATIONS—POLICY #6280**

This policy was last reviewed by the board in April 2015. The only minor edits capitalized the word Procedure and added a number for easier reference.

**INSURANCE (RISK MANAGEMENT)—POLICY #6510**

This policy was last reviewed by the board in January 2015. This policy has one edit in the first paragraph where a sentence was removed and placed as a stand-alone sentence at the end of the policy.

**COMMUNITY SERVICES—POLICY #7010**

This policy was last reviewed by the board in May 2015. The only minor edit rearranged the college's themes to align with the current version. Additionally, Promises is no longer used in the college's mission statement so it was deleted.

The proposed changes are underlined and the former language has been stricken with lines through the text. The President's Advisory Council has reviewed the attached policies and recommends them for adoption by the College Board of Education.

It is recommended that the College Board of Education approve college policies #6270—Site, Building, and Room Identification; #6280—Gifts and Donations; #6510—Insurance (Risk Management) and #7010—Community Services.

Business Operations Series—6000

**SITE, BUILDING, AND ROOM IDENTIFICATION**

The Chemeketa Community College Board of Education will adopt names for all owned college sites.

The college administration has the delegated authority for assigning numbers to buildings and rooms. Additionally, college administration may name streets, parking lots, and functional units within buildings.

The College Board of Education may name a building or room (or change the name) and such name shall be used in addition to or in place of the numbering assigned by administration.

July 17, 1985

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*Adopted College Board of Education*

April 18, 2007; June 29, 2011; March 18, 2015

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*Revised College Board of Education*

September 20, 2006

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*Reviewed College Board of Education*



Business Operations Series—6000

**GIFTS AND DONATIONS**

Gifts and donations to Chemeketa Community College are encouraged and accepted in accordance with college ~~p~~Procedures: 6280.

July 17, 1985

*Adopted College Board of Education*

June 29, 2011; April 15, 2015

*Revised College Board of Education*

September 20, 2006

*Reviewed College Board of Education*

Business Operations Series—6000

**INSURANCE (RISK MANAGEMENT)**

Chemeketa Community College shall review and select insurance coverage to provide protection against the loss of or damage to physical facilities, equipment, and supplies owned or occupied by the college. ~~Other coverage will be reviewed to select workers' compensation coverage.~~ The college may include in its budget an amount to purchase such insurance or an amount determined on an actuarial basis to be sufficient to establish and maintain a self-insurance fund.

The college shall review and select insurance protecting against liability of the college and its officers, employees, and agents acting within the scope of their employment or duties and/or establish a self-insurance fund against such liability. The college may include in its budget an amount to purchase such insurance or an amount determined on an actuarial basis to be sufficient to establish and maintain a self-insurance fund.

Other coverage will be reviewed to select workers' compensation coverage.

October 23, 1991  

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*Adopted College Board of Education*  
September 20, 2006; June 29, 2011;  
January 21, 2015  

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*Revised College Board of Education*

College Relations Series—7000

**COMMUNITY SERVICES**

Chemeketa Community College may collaborate with other organizations to achieve the college ~~vision, mission, vision, values and core themes/promises, and values.~~

**Cleaned-up Version:**

Chemeketa Community College may collaborate with other organizations to achieve the college mission, vision, core themes, and values.

July 17, 1985

*Adopted College Board of Education*

September 20, 2006; July 20, 2011;

May 20, 2015

*Revised College Board of Education*

**APPROVAL OF CONTRACT AWARD FOR ATHLETIC FIELDS  
CONSTRUCTION (SOFTBALL AND SOCCER)  
[17-18-122]**

**Prepared by**

Gail Williams Pickett, Contract Management Analyst  
Miriam Scharer, Associate Vice President—CSSD/Financial Management  
Julie Huckestein, President/Chief Executive Officer

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**APPROVAL OF CONTRACT AWARD FOR ATHLETIC FIELDS CONSTRUCTION  
(SOFTBALL AND SOCCER) [FORMERLY KNOWN AS SOFTBALL FIELD COMPLEX]**

An Invitation to Bid for the Athletic Fields Construction (Softball and Soccer) project was advertised on November 8, 2017, in the *Daily Journal of Commerce*, on the college's Procurement Services Website, and on the State of Oregon Procurement Information Network (ORPIN) site. Bids were opened immediately following the bid closing at 2 pm on November 30, 2017. Bids were received from the following companies:

	<u>Base Bid</u>
Green Thumb Landscape & Maintenance Incorporated doing business as GT General Contracting, Salem, OR	\$413,264.00
BRX Incorporated, Albany, OR	\$472,250.00
Paul Brothers Incorporated, Boring, OR	\$489,000.00
Milroy Golf Systems Incorporated, Newberg, OR	\$537,554.63
Dalke Construction Co Incorporated, Salem, OR	\$578,650.00
*GBC Construction, Corvallis, OR	\$598,000.00
*K&E Excavating Incorporated, Salem, OR	\$672,000.00

\*Non-Responsive

It is recommended that the College Board of Education approve the award of the contract for the Athletic Fields Construction (Softball and Soccer) project to Green Thumb Landscape & Maintenance doing business as GT General Contracting, Salem, OR—the lowest responsible and responsive bidder, for a contract award of \$413,264.00 and two contingent \$10,000 performance incentive payments for early completion of the hydroseeding portion of the project. Award is contingent upon protests, if any, from unsuccessful bidders.

Action-4  
December 20, 2017

**ACCEPTANCE OF 2016–2017 AUDIT REPORT  
[17-18-123]**

**Prepared by**

Katie Bunch, Director—Business Services  
Miriam Scharer, Associate Vice President—CSSD/Financial Management  
Julie Huckestein, President/Chief Executive Officer

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The 2016–2017 college financial audit report is being submitted to the College Board of Education for approval. The approved audit report will be provided to legal counsel, executive team, and board representatives.

It is recommended that the College Board of Education accept the 2016–2017 college financial audit as submitted by Kenneth Kuhns & Company.

# MISSION • VISION • CORE THEMES • VALUES

## **MISSION** *(Our purpose)*

Chemeketa provides opportunities for students to explore, learn, and succeed through quality educational experiences and workforce training.

## **VISION** *(What is accomplished by carrying out our mission)*

Chemeketa will be a catalyst for individuals, businesses, and communities to excel in diverse and changing environments.

## **CORE THEMES** *(Manifests essential elements of the mission and collectively encompass the mission)*

**Academic Quality** – Quality programs, instruction, and support services are provided to students.

**Access** – A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.

**Community Collaborations** – Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.

**Student Success** – Students progress and complete their educational goals.

## **VALUES** *(How we carry out our work; desired culture; our beliefs)*

**Collaboration** – We collaborate to ensure purposeful, effective programs and services that support all students. We welcome diverse perspectives and encourage the free exchange of ideas.

**Diversity** – We are a college community enriched by the diversity of our students, staff, and community members. Each individual and group has the potential to contribute in our learning environment. Each has dignity. To diminish the dignity of one is to diminish the dignity of us all.

**Equity** – We promote a just and inclusive environment in which all individuals receive equitable support to reach their full potential. We do this through fair treatment, access, opportunity, and advancement for all, aiming to identify and eliminate barriers that have prevented the full participation of some groups.

**Innovation** – We innovate through reflection, analysis, and creativity. We design quality instruction, programs, and services to prepare students to meet the changing needs of our communities in a global society.

**Stewardship** – We act with personal and institutional accountability for the responsible use of environmental, financial, and human resources to meet the needs of current students without compromising the needs of future generations of students.

Appendix-2  
December 20, 2017



Discover  
**Chemeketa**  
Community College



4000 Lancaster Dr. NE  
Salem, Oregon 97305  
chemeketa.edu

Building directory on reverse side

## Appendix-2 December 20, 2017

### Building and Primary Function(s)

- 001 **1st Floor:** Bookstore,
- 001 **2nd Floor:** Faculty Offices
- 002 **1st Floor:** Advising & Counseling; Career Center; Graduation Services; College Assistance Migrant Program; Convenience Store; Disability Services; Food Court; Information Center; Multicultural Center; Occupational Skills Training; Planetarium; Public Safety; Student Retention & College Life; Student Support Services; Testing Services
- 002 **2nd Floor:** Business Office; Enrollment Center; Financial Aid; TRIO; Talent Search; Upward Bound; Tutoring Services; Veteran's Services; College Support Service's; Human Resources; Presidents Office; Public Information, Marketing and Student Recruitment.
- 003 **1st Floor:** Art Gallery; Classrooms;
- 003 **2nd Floor:** Classrooms; Math Learning Center; Extended Learning, Instruction and Student Services, Placement Testing
- 004 **1st Floor:** Automotive Program; Electronics Program
- 004 **2nd Floor:** Visual Communications; CAD Program
- 005 **1st Floor:** Art Classrooms;
- 005 **2nd Floor:** Classrooms  
**Rooms 249-251:** Music Classrooms
- 006 **1st Floor:** Auditorium; Classrooms
- 006 **2nd Floor:** Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 **1st Floor:** Dental Clinic; Health & Science Classrooms; Massage Clinic;
- 008 **2nd Floor:** Health & Science Classrooms
- 009 **1st Floor:** Classrooms; Distance Education; Curriculum Resource Center; Opportunity Center; Television Studio; Online Programs
- 009 **2nd Floor:** Library; Writing Center; Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting, Engineering, Machine Shop
- 021 Welding Program
- 022 Academic Development; HEP; Information Technology
- 033 Apprenticeship
- 034 SOAR
- 037 Faculty Offices
- 038 Faculty Offices
- 039 Child Development
- 040 Facilities & Operations
- 041 Facilities & Operations
- 042 Catering Kitchen; Northwest Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union; Winema Market & Deli
- 049 Mid-Willamette Education Consortium, Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Trades & Technologies
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agriculture Sciences
- 061 Classrooms
- 062 Classrooms

### Area or Service—Building/Room

#### General Information

(Welcome Center)—2/110

Public Safety—2/173—503.399.5023

Academic Development—22/100

Instructional & Student Services—3/272

Admissions—2/200

Advising—2/110

Art Gallery—3/122

Auditorium—6/115

Board Room—2/170

Bookstore—1/First Floor

Business Office—2/202

Chemeketa Cooperative Regional Library Service—9/136

Computer Labs—6/218

Convenience Store—2/180

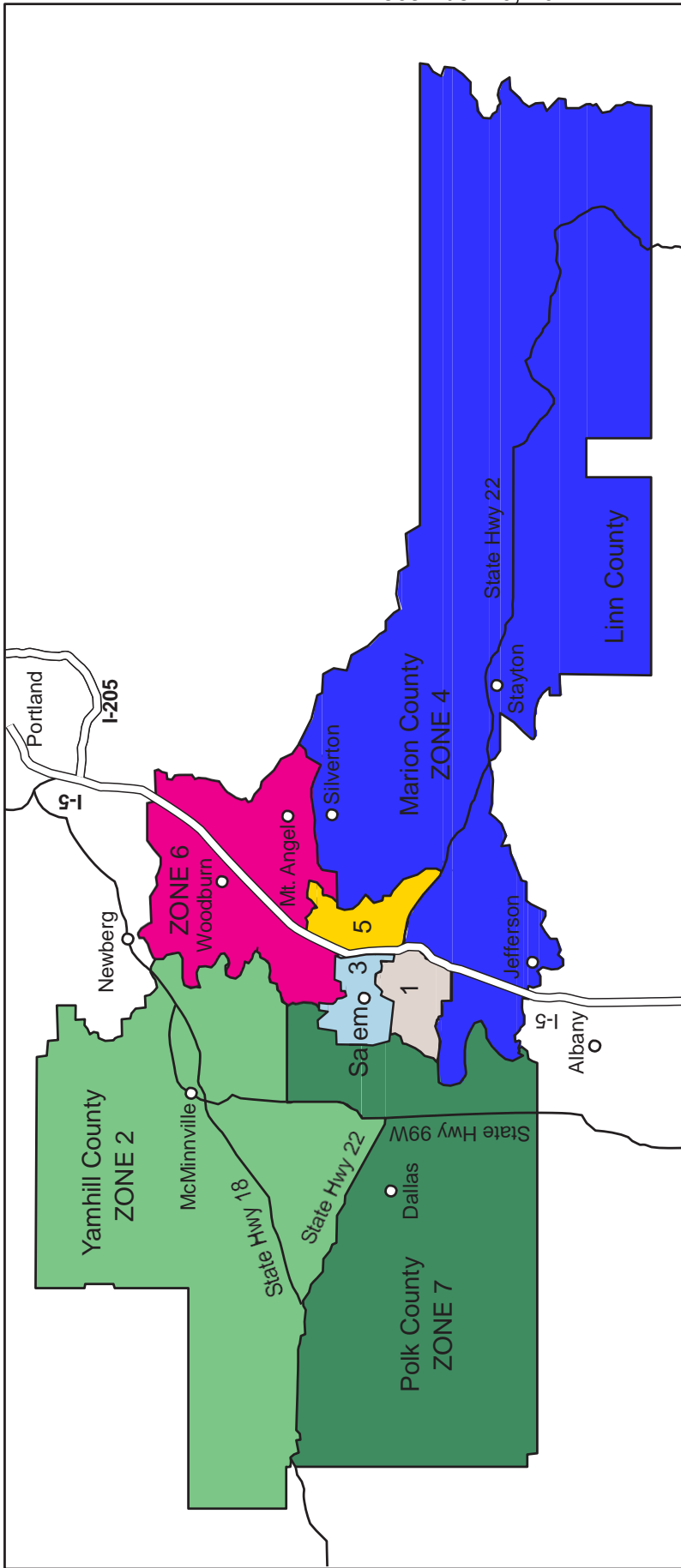
- Cooperative Work Experience—38/125
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Disability Services—2/174
- Employee Training Facility—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Evening & Weekend Programs—5/264
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 4, & 48
- GED—22/100
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study Abroad—2/174 IT
- Help Desk—9/128
- Career Center—2/115
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Online Courses—9/106
- Parking Permits—2/173
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—2/208
- Registration—2/200
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor
- Study Skills—2/210
- Television Studio—9/162
- Testing Center—2/101 (Testing Annex—6/216)
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—2/Food Court Veterans' Services—2/200
- Writing Center—9/210

### Instructional Department Offices

- Dental Programs—8/109
- Distance Education & Academic Technology—9/106
- Evening and Weekend Programs—5/264B
- Emergency Services—19
- Health, & Human Performance—7/103
- Health Sciences—8/114
- Humanities & Communications—1/204
- Applied Technologies—5/264D
- Math, Science—9/105
- Agricultural Sciences—60
- Nursing—8/113
- Pharmacy Technology—8/113
- Social Science, Business and Human Services—1/204



Chemeketa Community College  
**District Boundary and Board Zones**



**Board Members**

ZONE 1	Ed Dodson
ZONE 2	Ron Pittman
ZONE 3	Neva Hutchinson, Vice Chairperson 2017-2018
ZONE 4	Ken Hector, Chairperson 2017-2018
ZONE 5	Jackie Franke
ZONE 6	Diane Watson
ZONE 7	Betsy Earls

**Handouts**  
**December 20, 2017**

## Summer 10-week and Friday Exception Requests Summer 2018–2019

<b>10-week Exceptions</b>		
Brooks	Fire EMT	
College Inside	College Inside classes require 10-weeks. There isn't enough time built into the week for credits to be awarded, otherwise.	
Salem Campus Community Education	Driver Education, a noncredit, nongraded, community education class, offers two sessions in the summer term on the following dates: Summer 1—6/20–7/16 Summer 2—7/25–8/23  Need a Chemeketa main campus classroom for the summer two sessions.	
YVC	BNA I & II Medical Assisting	
EOLA	Wine Studies	
Salem Campus Health Sciences	Pharmacy Tech Basic Nursing Assistant <ul style="list-style-type: none"> <li>• Ten week class, but the final five weeks students are off campus at their clinical sites. (Class time is only five weeks). At the end of the term, students gather in the Building 8 Nursing Lab to review for the certification exam.</li> </ul>	
<b>10-week &amp; Friday Exceptions</b>		
Salem Campus SOAR	Classes are 10-week sessions (June 25–September 14, 2018) Also need Building 34 access on Fridays.	
Polk Center	Building Inspections	
CCBI and Brooks	Noncredit classes that are ineligible for financial aid, veterans benefits, and do not receive a grade may be offered ten weeks or different part-of-terms at CCBI or Brooks. Both areas open on Fridays.	
<b>Friday Exceptions</b>		
Salem Campus Art	Art Gallery opened from Monday–Friday 7 am-11 pm.	
Salem Campus Auditorium B-6	To be determined	
Salem Campus Community Education	Motorcycle Classes Friday-Sunday on Salem Campus.	

## Other Friday Exceptions

Capital Projects Department

CCRLS Admin Office

Chemeketa EOLA

Vineyard Management

Facilities Dept.

IT Dept. (Help desk closed)

International Student Programs

Public Safety Office

TRIO Upward Bound Summer Academy

Woodburn Center (Workforce Partners Only)

Oregon Tech—Clinic open on Fridays

## Other Exceptions

Eastern Oregon University	Classes are held a week after the 8 <sup>th</sup> week of summer term.	
FYE for Athletes	End of August–early September. Two sections will be offered as a fall term class.	
High School Programs	South Campus: Classes start the third week in September	
Performance Test— Nursing	This is not a scheduled class. This is included in the Class Schedule so the re-entry Nursing students can register and pay for the testing. Once they have passed a background check and paid, they can schedule their independent testing with a nursing faculty. Start date is beginning of summer term through mid-September. Dates allow the program to accept students up until the last possible date.	
GED	Building 22: Two 5-week blocks of noncredit GED day classes. First five week starts June 18; Second five week starts July 25	
ESOL	Building 22: Language prep evening classes June 25–July 26; Saturday classes July 2–August 7	
HSP	South Campus: Best Bots camp, June 18–24	



# Chemeketa Community College

## 2017-18 Storm Men's Basketball Schedule



DATE	OPPONENT	LOCATION	TIME
<b>NOVEMBER</b>			
Fri. 17	Snow College @ Portland Tournament	Portland, OR	6:00p
Sat. 18	Skagit Valley @ Portland Tournament	Portland, OR	6:00p
Tue. 21	<b>Keith Showers Alumni Game</b>	<b>Salem, OR</b>	<b>7:00p</b>
Mon. 27	<b>Willamette University J.V.</b>	<b>Salem, OR</b>	<b>7:00p</b>
Wed. 29	<b>Multnomah University J.V.</b>	<b>Salem, OR</b>	<b>7:00p</b>
<b>DECEMBER</b>			
Fri. 1	Bellevue @ Lower Columbia Tournament	Longview, WA	6:00p
Sat. 2	Lower Columbia @ Lower Columbia Tournament	Longview, WA	2:00p
Fri. 8	Pierce @ Bellevue Tournament	Bellevue, WA	5:00p
Sat. 9	TBD @ Bellevue Tournament	Bellevue, WA	TBD
Sun. 10	TBD @ Bellevue Tournament	Bellevue, WA	TBD
Sun. 17	North Idaho @ North Idaho Tournament	Coeur d'Alene, ID	8:00p
Mon. 18	Highline @ North Idaho Tournament	Coeur d'Alene, ID	6:00p
Tue. 19	Shoreline @ North Idaho Tournament	Coeur d'Alene, ID	12:00p
<b>JANUARY</b>			
Wed. 3	Lane Community College *	Eugene, OR	7:30p
Wed. 10	<b>Mt. Hood Community College *</b>	<b>Salem, OR</b>	<b>7:30p</b>
Sat. 13	Linn Benton Community College *	Albany, OR	4:00p
Wed. 17	<b>Portland Community College *</b>	<b>Salem, OR</b>	<b>7:30p</b>
Sat. 20	<b>Clackamas Community College *</b>	<b>Salem, OR</b>	<b>4:00p</b>
Wed. 24	Umpqua Community College *	Roseburg, OR	7:30p
Sat. 27	<b>Southwestern Oregon Community College *</b>	<b>Salem, OR</b>	<b>4:00p</b>
Wed. 31	Clark College *	Vancouver, WA	7:30p
<b>FEBRUARY</b>			
Wed. 7	Mt. Hood Community College *	Gresham, OR	7:30p
Sat. 10	<b>Lane Community College *</b>	<b>Salem, OR</b>	<b>4:00p</b>
Wed. 14	Portland Community College *	Portland, OR	7:30p
Sat. 17	<b>Linn Benton Community College *</b>	<b>Salem, OR</b>	<b>4:00p</b>
Wed. 21	<b>Umpqua Community College *</b>	<b>Salem, OR</b>	<b>7:30p</b>
Sat. 24	Southwestern Oregon Community College *	Coos Bay, OR	4:00p
Wed. 28	<b>Clark College *</b>	<b>Salem, OR</b>	<b>7:30p</b>
<b>MARCH</b>			
Sat. 3	Clackamas Community College *	Oregon City, OR	4:00p
Mon. 5	Southern Region Playoff (if needed)	TBA	TBA
Sat. 9/Sun. 10	NWAC Playoffs	Everett, WA	TBA
Sat. 17/Sun. 18	NWAC Final Four	Everett, WA	TBA

\* Indicates League Contests

**Bold Indicates Home Games**

Home league games can be viewed at: <https://video.chemeketa.edu/category/Athletics>

Head Coach:	David Abderhalden 503.399.2554	President:	Julie Huckestein
		Athletic Director:	Cassie Belmodis 503.399.5159
Assistants:	Jeff Williams & Justin Sherwood	Admin. Assistant:	Taisa Chernishoff 503.399.5082
		Athletic Trainer:	Julie Jackson

Athletic Department Fax: 503.399.5496

[www.chemeketa.edu](http://www.chemeketa.edu)

Chemeketa Community College / 4000 Lancaster Dr. NE / PO Box 14007 / Salem, OR 97309-7070

11/27/2017



# Chemeketa Community College

## 2017-18 Storm Women's Basketball Schedule



DATE	OPPONENT	LOCATION	TIME
<b>NOVEMBER</b>			
Fri. 17	Yakima @ Yakima Tournament	Yakima, WA	8:00p
Sat. 18	TBD @ Yakima Tournament	Yakima, WA	TBD
Sun. 19	TBD @ Yakima Tournament	Yakima, WA	TBD
<b>DECEMBER</b>			
Fri. 1	Salt Lake @ CSI Tournament	Twin Falls, ID	1:30p mt
Sat. 2	College of Southern Idaho @ CSI Tournament	Twin Falls, ID	5:30p mt
Fri. 8	Utah State Eastern @ US-Eastern Tournament	Price, UT	5:30p mt
Sat. 9	TBA @ US-Eastern Tournament	Price, UT	TBA
Fri. 15	Tacoma @ Treasure Valley Tournament	Ontario, OR	4:00pm
Sat. 16	Edmonds @ Treasure Valley Tournament	Ontario, OR	2:00pm
Sun. 17	Treasure Valley @ Treasure Valley Tournament	Ontario, OR	2:00pm
Fri. 29	<b>Columbia Basin College</b>	<b>Salem, OR</b>	<b>6:00pm</b>
Sat. 30	<b>Walla Walla Community College</b>	<b>Salem, OR</b>	<b>11:00am</b>
<b>JANUARY</b>			
Wed. 3	Lane Community College *	Eugene, OR	5:30p
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Head Coach:	Kevin McCarrell 503.931.3419	President:	Julie Huckestein
		Athletic Director:	Cassie Belmodis 503.399.5159
Assistant:	Ty Reeder & Kayla Reyna	Admin Assistant:	Taisa Chernishoff 503.399.5082
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